

## Contract Bussing

The **Wetaskiwin School Division** invites submissions for the provision of Student Transportation Services. The prospective contractor will be required to supply a school bus, driver and all operational costs for the designated route. The length of the contract will be for a one (1) year period commencing September 3, 2024 and until the end of the 2024/2025 school year. Contracts may be renewed annually.

Sealed tenders marked “Bus Contract Tender” will be accepted at the address indicated below until 12:00 noon local time on **June 28, 2024** for contracting the following bus route(s). Each route is a separate tender and will have its own contract. Route details below are approximate.

Route	Route Type	Schools Served	Daily KM	Operational Days
14	Rural/ Urban	Alder Flats/ Buck Mountain	100	179
41	Rural/ Urban	Falun/ Pigeon Lake	100	179
51	Rural/ Urban	Pipestone/ Pigeon Lake	100	179

Interested parties are encouraged to submit documentation including but not limited to:

Cover Letter

Indicate route(s) for which you are submitting a response

Statement of Intent to comply with all legislation, regulations, policies and procedures as enacted by Government and The Division

Safety Program

Compliant with NSC

Carrier Profile

Training

Maintenance

Driver Hiring Details/ Process

Drivers Abstract

Confirmation of completed reference checks

Criminal Record w/ Vulnerable Sector check

Rate Sheet

The above may be supplemented by additional documents at your discretion. Responses received after the closing date and time indicated will not be accepted. Although the contract start date is September 3, 2024, the Division recognizes fleet acquisition, driver recruiting and driver training may require the contract start date to be amended.

Submissions and inquiries shall be directed to:

Billy Loiselle ~ Director of Transportation ~ Wetaskiwin School Division  
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Telephone: 780.352.6018 Email: [billy.loiselle@wrps11.ca](mailto:billy.loiselle@wrps11.ca)

