

Notice of Collection and Use of Personal Information under Section 34 of the *Freedom of Information and Protection of Privacy Act* (FOIP Act)

Wetaskiwin Regional Public Schools (the Division) collects personal information that relates directly to and is necessary for various operating programs and activities of the Division; and to fulfill its mandate of providing students with an education program in accordance with its obligations under the *Education Act* and its regulations. In addition to personal information provided on registration forms, the Division may take recordings of students or student work at school or school related activities that form part of the educational programs of the Division. Such recordings include digital, photos, film, video, audio and emerging technologies.

The following are examples of ways in which personal information may be used by the Division:

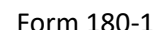
- Establish a student record and determine residency
- Determine program placement, determine eligibility and/or suitability for provincial or federal funding
- Provide information to the Minister of Education for research and statistical analysis
- Feature a student in the school calendar, newsletter, yearbook, or other school publication
- Recognize students and their creative works through display or performance at school
- Acknowledge students in class lists, honour rolls, graduation ceremonies
- Determine student eligibility or suitability for awards or scholarships, in the event that the Division applies on the student's behalf
- Contact students or their parents or emergency contacts
- Verify absences
- Provide transportation services
- Provide identification cards
- Offer assistance to students encountering medical and/or emergency situations
- Provide video surveillance on school premises, as governed by the Division
- Provide Division authorized satisfaction surveys
- Take individual, class, team or club photos for school purposes
- Take recordings of students engaged in classroom or other school activities
- Allow media or other organizations into schools, under the supervision of school personnel, to film classroom and students, where students are not interviewed or identified by name or face.

Events that are open to the general public are considered public events, and the Division cannot control or prevent the further distribution or use of photos, videos, images or other personal information obtained by those who attend. Written consent for your child to participate in these activities is not being requested.

This notice is provided to you for information only and it is not an all-inclusive list. These activities contribute to a healthy and functioning school, and students' participation in these activities is viewed as an important component of their education. If you have concerns regarding the collection or use of such information, please contact the Principal of the school that your child attends. Please note that by not completing the Division's "Consent to Use and Disclose Personal Information" form, it indicates refusal to consent.

Questions or concerns regarding the manner in which information is collected and used by Wetaskiwin Regional Public Schools may be addressed to the FOIP Coordinator at:

Wetaskiwin Regional Public Schools, 5515-47A Avenue, Wetaskiwin, AB T9A 3S3 Phone: (780)352-6018



Consent to Use and Disclose Personal Information

Name of Student

Last Name

First Name

Grade

1. *Wetaskiwin Regional Public Schools Websites/Social Media Accounts*

I consent to the above use of personal information:

YES

7

NO

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2. *Wetaskiwin Regional Public Schools' Student Creative Work*

I consent to the above use of personal information grant permission to display his/her creative work.

YES

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NO

1

3. *External Organizations or Media*

I consent to the above use of personal information:

YES

3

NO

1

Signature Legal Parent/Guardian/Adult Student

Print Name _____

Date _____