

Notice of Collection and Use of Personal Information under Section 34 of the Freedom of Information and Protection of Privacy Act (FOIP Act)

Wetaskiwin Regional Public Schools (the Division) collects personal information that relates directly to and is necessary for various operating programs and activities of the Division; and to fulfill its mandate of providing students with an education program in accordance with its obligations under the *Education Act* and its regulations. In addition to personal information provided on registration forms, the Division may take recordings of students or student work at school or school related activities that form part of the educational programs of the Division. Such recordings include digital, photos, film, video, audio and emerging technologies.

The following are examples of ways in which personal information may be used by the Division:

- Establish a student record and determine residency
- Determine program placement, determine eligibility and/or suitability for provincial or federal funding
- Provide information to the Minister of Education for research and statistical analysis
- Feature a student in the school calendar, newsletter, yearbook, or other school publication
- Recognize students and their creative works through display or performance at school
- Acknowledge students in class lists, honour rolls, graduation ceremonies
- Determine student eligibility or suitability for awards or scholarships, in the event that the Division applies on the student's behalf
- Contact students or their parents or emergency contacts
- Verify absences
- Provide transportation services
- Provide identification cards
- Offer assistance to students encountering medical and/or emergency situations
- Provide video surveillance on school premises, as governed by the Division
- Provide Division authorized satisfaction surveys
- Take individual, class, team or club photos for school purposes
- Take recordings of students engaged in classroom or other school activities
- Allow media or other organizations into schools, under the supervision of school personnel, to film classroom and students, where students are not interviewed or identified by name or face.

Events that are open to the general public are considered public events, and the Division cannot control or prevent the further distribution or use of photos, videos, images or other personal information obtained by those who attend. Written consent for your child to participate in these activities is not being requested.

This notice is provided to you for information only and it is not an all-inclusive list. These activities contribute to a healthy and functioning school, and students' participation in these activities is viewed as an important component of their education. If you have concerns regarding the collection or use of such information, please contact the Principal of the school that your child attends. Please note that by not completing the Division's "Consent to Use and Disclose Personal Information" form, it indicates refusal to consent.

Questions or concerns regarding the manner in which information is collected and used by Wetaskiwin Regional Public Schools may be addressed to the FOIP Coordinator at:

Form 180-1



Consent to Use and Disclose Personal Information

Name of Student				
	Last Name	First Nam	ie	Grade
below. Consent is volu	e FOIP Act and the <i>Copyright Act</i> , the Diuntary and can be revoked at any time be verify your consent annually. If you hayour child attends.	oy notifying the Princ	ipal in writing.	You will be provided
1. Wetaskiwin Re	egional Public Schools Websites/Social	Media Accounts		
interviews on Division personal information for information may be co	on posts student personal information and school websites/social media accord this purpose. Please note that in the pied, altered or moved by anyone who we the image and/or personal information	unts. Your consent is e context of ordinary visits these websites	s requested to u internet use, st s; and if your co	ise your child's udent personal nsent is withdrawn,
I consent to the above	use of personal information:	YES		NO
2. Wetaskiwin R	regional Public Schools' Student Creativ	ve Work		
recording, or actual proused and displayed at opublications distributed personal information for the second control of the second co	work or metal works, robotics, scientifices esentation of the item with identification external exhibits at community sites, conducted of the Division, including websor this purpose. In addition, under the sion to record your child, display and/or	on of the student by to empetitions, and reprosites. Your consent in Copyright Act, your r	full name and g roduced in Divis is requested to release is reque	rade may be collect ion promotional use your child's
I consent to the above	use of personal information grant pern	nission to display his, YES		ork.
3. External Orga	nizations or Media			
while under its supervi by full name and grade	on authorizes media and outside organi ision. This means that a photograph, di e may be collected, used, reproduced and o use your child's personal information	gital recording, or int nd broadcast by med	terview of a stu	dent with identifica
I consent to the above	use of personal information:	YES	1	10
Circular 15 16		Name		Date