

# BUDGET REPORT FOR THE YEAR ENDING AUGUST 31, 2020

[School Act, Sections 147(2)(b) and 276]

**2115 Wetaskiwin Regional Division No. 11**

Legal Name of School Jurisdiction

5515 47 A Avenue Wetaskiwin AB AB T9A 3S3; 780-352-6018; sherri.senger@wrps11.ca

Contact Address, Telephone & Email Address

**BOARD CHAIR**

Ms. Barbara Johnson

Name

  
Signature

**SUPERINTENDENT**

Dr. Terry Pearson

Name

  
Signature

**SECRETARY TREASURER or TREASURER**

Ms. Sherri Senger

Name

  
Signature

Certified as an accurate summary of the year's budget as approved by the Board  
of Trustees at its meeting held on June 25, 2019  
Date

Version: 170615

c.c. Alberta Education  
c/o Jianan Wang, Financial Reporting & Accountability Branch  
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15 Color coded cells:

16	blue cells: require the input of data/descriptors wherever applicable.		grey cells: data not applicable - protected
17	salmon cells: contain referenced juris. information - protected		white cells: within text boxes REQUIRE the input of points and data.
18	green cells: populated based on information previously submitted		yellow cells: to be completed when yellow only.

**HIGHLIGHTS, PLANS, ASSUMPTIONS AND RISKS SUMMARY- 2019/2020 BUDGET REPORT**

21 The following were presented to the Board and approved as underlying the budget. These key points and assumptions used in development of the budget take into  
 22 consideration the economic environment of the jurisdiction, focus on anticipated changes from current year, and are realistic and consistent with the three year  
 23 Education Plan. At a minimum, they disclose key budget assumptions, financial & business risks, and specific strategies explaining how this budget will  
 24 support the jurisdiction's plans.

**Budget Highlights, Plans & Assumptions:**

26 Revenue:

27 -All instructional grant funding remains at the 2018-19 rates.  
 28 -Transportation funding is calculated using the same rates as that used in 2018-19.  
 29 -Operations and Maintenance funding is calculated using the same rates as that used in 2018-19.  
 30 -Infrastructure Maintenance Renewal funding remains static at \$1,223,615.  
 31 -Bill 1 directs that school boards cannot charge basic instructional school fees. The government has implemented a new funding grant intended to replace the fees revenue a  
 32 board would have otherwise collected from families. This funding is based on the amount school board's reflected in their 2015-2016 Audited Financial Statements on the  
 33 Basic Instruction Supplies line on Schedule 8 – Fees. WRPS reported a balance of \$187,848 which is assumed to be funded in 2019-20.  
 34 -School Administration funding was cut by 10% in 2013-2014. This reduction is assumed to still be in place for the 2019-2020 school year. The funding claw-back related to  
 35 this reduction is estimated to be \$288,453 in 2019-20.  
 36 -Funding for the School Nutrition Program and the Classroom Improvement Initiative have been removed as the assumption is the Provincial Government will not provide  
 37 this funding in 2019-20.

37 Staffing:

38 -Certificated staffing salary grids for 2019-20 include a 0% increase. It is assumed that if the Provincial Government agrees to a salary increase for teachers that the cost of  
 39 the increase will be funded by the Provincial Government.  
 40 -Compensation Increases centrally bargained between the Provincial Government and the ATA have been included. I.e. Administrator Allowances and Health Spending  
 41 Account contributions.  
 42 -Support staff salary grids include a 3% salary increase and a \$75 increase to Health/Wellness Account contributions have been included, which were approved by the Board  
 43 of Trustees, effective September 1, 2019.  
 44 -The Alberta School Employer Benefit Plan (ASEBP) rates used are those published for the 2019-20 year. These rates are the same as those charged in 2018-19.  
 45 -Canada Pension Plan, Employment Insurance and Worker's Compensation rates have been included at the 2019 published rates.  
 46 -The employer's cost of the Local Authorities Pension Plan (LAPP) for support staff has been included consistent with rates provided by LAPP. These rates reflect a decrease of  
 47 1% from those rates included in 2018-19.  
 48 -The 2019-2020 budget reflects a decrease of 3.38 FTE certificated staff and a decrease of 13.42 FTE support staff.

47 Enrolment:

48 -Enrolment is projected to increase by 32.50 full-time equivalent (FTE) students from a total student population base of 3,798.50 FTE students in 2018-2019 to 3,831 FTE  
 49 students in 2019-2020. Included in the projected increase are 73 FTE students who will attend one of WRPS's three high schools. The high schools are funded as part of the  
 50 High School Redesign Initiative and therefore WRPS does not receive funding in 2019-2020 based on the actual credit enrolment unit funding earned by these students in  
 51 2019-2020. The fact the 2019-2020 student enrollment is generating funding based on a projected decrease of 40.50 FTE students.

**Significant Business and Financial Risks:**

52 -Projected deficit for 2018-19 may be greater than anticipated.  
 53 -2019-2020 actual enrolment is lower than anticipated.  
 54 -Alberta Education and Alberta Infrastructure funding rates are less than anticipated.  
 55 -Members of the ATA receive an arbitrated salary increase which is not fully funded by the Provincial Government.  
 56 -Local bargaining results in financial implications not calculated in the 2019-20 budget.  
 57 -Unanticipated staff illness occurs.  
 58 -Any significant increase to the Consumer Price Index (CPI) for purchased goods and services will have a negative impact on purchasing power.

**BUDGETED STATEMENT OF OPERATIONS**  
for the Year Ending August 31

	Approved Budget 2019/2020	Fall Budget Update 2018/2019	Actual Audited 2017/2018
<b>REVENUES</b>			
Alberta Education	\$47,343,268	\$49,524,981	\$48,035,711
Alberta Infrastructure	\$1,223,194	\$0	\$0
Other - Government of Alberta	\$625,460	\$384,478	\$493,260
Federal Government and First Nations	\$6,299,035	\$6,385,318	\$6,015,841
Other Alberta school authorities	\$23,500	\$13,500	\$13,433
Out of province authorities		\$0	\$0
Alberta Municipalities-special tax levies		\$0	\$0
Property taxes		\$0	\$0
Fees	\$869,620	\$880,250	\$387,990
Other sales and services	\$251,276	\$306,505	\$522,733
Investment income	\$70,000	\$90,000	\$104,814
Gifts and donations	\$125,000	\$100,000	\$197,517
Rental of facilities	\$33,500	\$33,500	\$34,141
Fundraising	\$200,000	\$200,000	\$196,997
Gains on disposal of capital assets		\$0	\$0
Other revenue	\$250,000	\$250,000	\$352,563
<b>TOTAL REVENUES</b>	<b>\$57,313,853</b>	<b>\$58,168,532</b>	<b>\$56,355,000</b>
<b>EXPENSES</b>			
Instruction - Early Childhood Services	\$5,000,000	\$4,700,000	\$4,942,675
Instruction - Grades 1-12	\$39,294,511	\$39,988,995	\$38,646,567
Plant operations & maintenance	\$9,108,458	\$9,196,063	\$7,865,737
Transportation	\$2,855,706	\$2,766,394	\$2,736,019
Administration	\$2,561,960	\$2,430,525	\$2,535,512
External Services		\$0	\$32,241
<b>TOTAL EXPENSES</b>	<b>\$58,820,635</b>	<b>\$59,081,977</b>	<b>\$56,758,751</b>
<b>ANNUAL SURPLUS (DEFICIT)</b>	<b>(\$1,506,782)</b>	<b>(\$913,445)</b>	<b>(\$403,751)</b>

**BUDGETED ALLOCATION OF EXPENSES (BY OBJECT)**  
for the Year Ending August 31

	Approved Budget 2019/2020	Fall Budget Update 2018/2019	Actual Audited 2017/2018
<b>EXPENSES</b>			
Certificated salaries	\$23,706,196	\$23,693,835	\$23,999,749
Certificated benefits	\$5,642,944	\$5,374,587	\$5,430,123
Non-certificated salaries and wages	\$10,948,524	\$10,829,029	\$10,580,467
Non-certificated benefits	\$3,233,473	\$3,356,925	\$3,064,788
Services, contracts, and supplies	\$11,539,798	\$11,879,663	\$9,735,975
<b>Capital and debt services</b>			
Amortization of capital assets			
Supported	\$2,850,000	\$2,850,000	\$2,699,991
Unsupported	\$641,500	\$837,700	\$812,709
Interest on capital debt			
Supported	\$0	\$3,538	\$6,711
Unsupported		\$0	\$0
Other interest and finance charges	\$8,200	\$6,700	\$6,478
Losses on disposal of capital assets		\$0	\$1,208
Other expenses	\$250,000	\$250,000	\$420,552
<b>TOTAL EXPENSES</b>	<b>\$58,820,635</b>	<b>\$59,081,977</b>	<b>\$56,758,751</b>

**BUDGETED SCHEDULE OF FEE REVENUE**  
for the Year Ending August 31

	Approved Budget 2019/2020	Fall Budget Update 2018/2019	Actual 2017/2018
<b>FEEES</b>			
<b>TRANSPORTATION</b>	\$16,000	\$25,000	\$22,370
<b>BASIC INSTRUCTION SUPPLIES (Instructional supplies, &amp; materials)</b>	\$0	\$0	\$0
<b>LUNCHROOM SUPERVISION &amp; NOON HOUR ACTIVITY FEES</b>	\$0	\$0	\$0
<b>FEEES TO ENHANCE BASIC INSTRUCTION</b>			
Technology user fees	\$0	\$0	\$0
Alternative program fees	\$0	\$0	\$0
Fees for optional courses	\$98,905	\$89,321	\$57,252
ECS enhanced program fees	\$4,000	\$12,240	\$6,840
<b>ACTIVITY FEES</b>	\$197,101	\$146,157	\$95,310
Other fees to enhance education (Describe here)	\$1,700	\$0	\$58,964
<b>NON-CURRICULAR FEES</b>			
Extra-curricular fees	\$416,468	\$386,345	\$129,322
Non-curricular goods and services	\$20,866	\$20,612	\$15,176
<b>NON-CURRICULAR TRAVEL</b>	\$108,975	\$199,675	\$0
<b>OTHER FEES</b> (Describe here)	\$5,605	\$900	\$2,756
<b>TOTAL FEES</b>	\$869,620	\$880,250	\$387,990

\*PLEASE DO NOT USE "SCHOOL GENERATED FUNDS" AS A CATEGORY

Please disclose amounts paid by parents of students that are recorded as "Other sales and services" (rather than fee revenue). Note that this schedule should include only amounts collected from parents and so it may not agree with the Statement of Operations.	Approved Budget 2019/2020	Fall Budget Update 2018/2019	Actual 2017/2018
Cafeteria sales, hot lunch, milk programs	\$120,000	\$140,000	\$117,066
Special events	\$35,000	\$40,000	\$41,790
Sales or rentals of other supplies/services	\$73,000	\$35,000	\$140,346
Out of district unfunded student revenue	\$0	\$0	\$0
International and out of province student revenue	\$0	\$0	\$0
Adult education revenue	\$0	\$0	\$0
Preschool	\$0	\$0	\$0
Child care & before and after school care	\$0	\$0	\$0
Lost item replacement fees	\$2,000	\$0	\$2,550
Bulk supply sales	\$0	\$0	\$2,550
Other (describe) Recycling and miscellaneous	\$20,000	\$35,000	\$50,811
Other (describe) Other (Describe)	\$0	\$0	\$0
Other (describe) Other (Describe)	\$0	\$0	\$0
Other (describe) Other sales (describe here)	\$0	\$0	
Other (describe) Other sales (describe here)	\$0	\$0	
<b>TOTAL</b>	\$250,000	\$250,000	\$355,113

**BUDGETED SCHEDULE OF SUPPLEMENTARY DETAILS OF FEE REVENUE**  
for the Year Ending August 31

(A)	(B)	(C)	(D)	(E)	(F)	(G)
	Explanation of Other Costs (Column "(C)")	Other Costs (Explain under (B))* 2019/2020	Entry Fees and Admissions 2019/2020	Transportation Component 2019/2020	Supplies & Materials** 2019/2020	Total 2019/2020
<b>FEES</b>						
	<b>TRANSPORTATION</b>					
	BASIC INSTRUCTION SUPPLIES (Instructional supplies, & materials)	\$0	\$0	\$16,000	\$0	\$16,000
	LUNCHROOM SUPERVISION & NOON HOUR ACTIVITY FEES	\$0	\$0	\$0	\$0	\$0
	<b>FEES TO ENHANCE BASIC INSTRUCTION</b>					
	Technology user fees	\$0	\$0	\$0	\$0	\$0
	Alternative program fees	\$0	\$0	\$0	\$0	\$0
	Fees for optional courses	\$0	\$0	\$0	\$98,905	\$98,905
	ECS enhanced program fees	\$0	\$4,000	\$0	\$0	\$4,000
	<b>ACTIVITY FEES</b>					
	Other fees to enhance education	\$0	\$118,261	\$78,840	\$0	\$197,101
	<b>NON-CURRICULAR FEES</b>					
	Optional Diploma Guest/Band Equip Rental	\$0	\$0	\$0	\$1,700	\$1,700
	<b>OTHER FEES***</b>					
	Extra-curricular fees	\$0	\$249,881	\$166,587	\$0	\$416,468
	Non-curricular goods and services	\$0	\$0	\$0	\$20,866	\$20,866
	<b>NON-CURRICULAR TRAVEL</b>					
		\$0	\$43,580	\$65,385	\$0	\$108,975
	<b>OTHER FEES***</b>					
	Summer School Registration Fee	\$0	\$5,605	\$0	\$0	\$5,605
		\$0	\$0	\$0	\$0	\$0
		\$0	\$0	\$0	\$0	\$0
		\$0	\$0	\$0	\$0	\$0
	<b>TOTAL FEES</b>	\$0	\$421,337	\$326,812	\$121,471	\$869,620

\*\*Supplies and Materials represent consumables (one-time use such as paper), reusable supplies, equipment rental, workbooks).

\*\*\*Describe purpose of other fees. DO NOT use blanket names such as "Kindergarten", "Instructional Fees", "School Division Fees", "Registration Fees", etc.

\*\*\*Use Other Fees only for fees which do not meet predefined categories as described on Pages 14 & 15 of the Budget Guidelines 2019/2020

PROJECTED SCHEDULE OF CHANGES IN ACCUMULATED OPERATING SURPLUS (SUMMARY)  
for the Year Ending August 31

	(1) ACCUMULATED OPERATING SURPLUS (2+3+4+7)	(2) INVESTMENT IN TANGIBLE CAPITAL ASSETS	(3) ENDOWMENTS	(4) ACCUMULATED SURPLUS FROM OPERATIONS (5+6)	(5) UNRESTRICTED SURPLUS	(6) INTERNALLY RESTRICTED OPERATING RESERVES	(7) CAPITAL RESERVES
Actual balances per AFS at August 31, 2018	\$7,445,808	\$3,990,805	\$80,207	\$3,143,716	\$0	\$3,143,716	\$231,280
2018/2019 Estimated Impact to AOS for:							
Prior period adjustment	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Estimated surplus(deficit)	(\$913,445)			(\$913,445)	(\$913,445)		
Estimated board funded capital asset additions		\$203,900		(\$203,900)	(\$203,900)		\$0
Estimated disposal of unsupported tangible capital assets	\$0	\$0		\$0	\$0		\$0
Estimated amortization of capital assets (expense)		(\$3,687,700)		\$3,687,700	\$3,687,700		
Estimated capital revenue recognized - Alberta Education		\$2,850,000		(\$2,850,000)	(\$2,850,000)		
Estimated capital revenue recognized - Alberta Infrastructure		\$0		\$0	\$0		
Estimated capital revenue recognized - Other GOA		\$0		\$0	\$0		
Estimated capital revenue recognized - Other sources		\$0	\$0	\$0	\$0		
Estimated changes in Endowments	\$0	\$0	\$0	\$0	\$0		
Estimated unsupported debt principal repayment				\$45,000	\$279,645		
Estimated reserve transfers (net)				\$0	(\$234,645)		(\$45,000)
Estimated assumptions/transfers of operations (explain)	\$0	\$0	\$0	\$0	\$0		\$0
Estimated Balances for August 31, 2019	\$6,532,363	\$3,356,805	\$80,207	\$2,909,071	\$0	\$2,909,071	\$186,280
2019/2020 Budget projections for:							
Budgeted surplus(deficit)	(\$1,506,782)			(\$1,506,782)	(\$1,506,782)		
Projected board funded capital asset additions		\$205,000		(\$205,000)	(\$205,000)		\$0
Budgeted disposal of unsupported tangible capital assets	\$0	\$0		\$0	\$0		\$0
Budgeted amortization of capital assets (expense)		(\$3,491,500)		\$3,491,500	\$3,491,500		
Budgeted capital revenue recognized - Alberta Education		\$2,850,000		(\$2,850,000)	(\$2,850,000)		
Budgeted capital revenue recognized - Alberta Infrastructure		\$0		\$0	\$0		
Budgeted capital revenue recognized - Other GOA		\$0		\$0	\$0		
Budgeted capital revenue recognized - Other sources		\$0		\$0	\$0		
Budgeted changes in Endowments	\$0	\$0	\$0	\$0	\$0		
Budgeted unsupported debt principal repayment			\$0	\$0	\$0		
Projected reserve transfers (net)				\$0	(\$1,070,282)		\$0
Projected assumptions/transfers of operations (explain)	\$0	\$0	\$0	\$0	\$0		\$0
Projected Balances for August 31, 2020	\$5,025,581	\$2,920,305	\$80,207	\$1,838,789	\$0	\$1,838,789	\$186,280

**SCHEDULE OF USES FOR ACCUMULATED SURPLUSES AND RESERVES**  
for the Year Ending August 31

	Unrestricted Surplus Usage			Operating Reserves Usage			Capital Reserves Usage		
	Year Ended			Year Ended			Year Ended		
	31-Aug-2020	31-Aug-2021	31-Aug-2022	31-Aug-2020	31-Aug-2021	31-Aug-2022	31-Aug-2020	31-Aug-2021	31-Aug-2022
Projected opening balance	\$0	\$0	\$0	\$2,009,071	\$1,838,789	\$1,838,789	\$186,280	\$186,280	\$186,280
Projected excess of revenues over expenses (surplus only)	\$0	\$0	\$0						
Budgeted disposal of unsupported/eligible capital assets	\$0	\$0	\$0						
Budgeted amortization of capital assets (expense)	\$3,481,500	\$0	\$0						
Budgeted capital revenue recognized	(\$2,850,000)	\$0	\$0						
Budgeted changes in Endowments	\$0	\$0	\$0						
Budgeted unsupported debt principal repayment	\$0	\$0	\$0						
Projected reserves transfers (net)	\$1,070,282	\$0	\$0	(\$1,070,282)	\$0	\$0	\$0	\$0	\$0
Projected assumptions/transfers of operations	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Increase in (use of) school generated funds	\$0	\$0	\$0						
New school start-up costs	\$0	\$0	\$0						
Decentralized school reserves	\$0	\$0	\$0						
Non-recurring certificated remuneration	\$0	\$0	\$0						
Non-recurring non-certificated remuneration	\$0	\$0	\$0						
Non-recurring contracts, supplies & services	\$0	\$0	\$0						
Professional development, training & support	\$0	\$0	\$0						
Transportation Expenses	\$0	\$0	\$0						
Full-day kindergarten	(\$219,805)	\$0	\$0						
English language learners	\$0	\$0	\$0						
First nations, Métis, Inuit	\$0	\$0	\$0						
OHRS/wellness programs	\$0	\$0	\$0						
B & S administration organization / reorganization	\$0	\$0	\$0						
Debt repayment	\$0	\$0	\$0						
POM expenses	(\$591,878)	\$0	\$0						
Non-salary related programming costs (explain)	\$0	\$0	\$0						
Repairs & maintenance - School building & land	\$0	\$0	\$0						
Repairs & maintenance - Technology	\$0	\$0	\$0						
Repairs & maintenance - Vehicle & transportation	\$0	\$0	\$0						
Repairs & maintenance - Administration building	\$0	\$0	\$0						
Repairs & maintenance - POM building & equipment	\$0	\$0	\$0						
Repairs & maintenance - Other (explain)	\$0	\$0	\$0						
Capital costs - School building partnership projects	\$0	\$0	\$0						
Capital costs - School modernization	\$0	\$0	\$0						
Capital costs - School building additions	\$0	\$0	\$0						
Capital costs - Technology	(\$170,000)	\$0	\$0						
Capital costs - Vehicle & transportation	(\$35,000)	\$0	\$0						
Capital costs - Administration building	\$0	\$0	\$0						
Capital costs - POM building & equipment	\$0	\$0	\$0						
Capital costs - Furniture & Equipment	\$0	\$0	\$0						
Capital costs - Other	\$0	\$0	\$0						
Building leases	\$0	\$0	\$0						
Recurring computer costs	(\$695,099)	\$0	\$0						
Other 2 - please use this row only if no other row is appropriate	\$0	\$0	\$0						
Other 3 - please use this row only if no other row is appropriate	\$0	\$0	\$0						
Other 4 - please use this row only if no other row is appropriate	\$0	\$0	\$0						
Estimated closing balance for operating contingency	\$0	\$0	\$0	\$1,838,789	\$1,838,789	\$1,838,789	\$186,280	\$186,280	\$186,280

Total surplus as a percentage of 2020 E operates 3.44% 3.44% 3.44%

AS0 as a percentage of 2020 E operates 3.13% 3.13% 3.13%

**ANTICIPATED CHANGES IN ACCUMULATED OPERATING SURPLUS (SUPPLEMENTARY DETAIL)**  
**for the Year Ending August 31**

The following provides further explanation of the anticipated changes to each component of AOS for the 2018/2019, 2019/2020, 2020/2021 and 2021/2022 years as outlined on pages 6 and 7. Please provide information on the acquisition of significant unsupported capital, non-recurring project expenditures, and intended use of funds to August 31, 2021. Note that unrestricted surplus, operating reserves, and/or capital reserves should include the jurisdiction's contingency for unexpected or emergent issues.

**Additional detail on uses of Accumulated Operating Surplus:**

**2018/2019**

Provide an explanation of material changes from the fall budget update originally submitted in November, 2018 for annual operating surplus (deficit), capital acquisitions, endowments, and/or other changes affecting unrestricted surplus, operating reserves, and capital reserves.

**2019/2020**

Please provide additional detail regarding uses of unrestricted surplus, operating reserves, and capital reserves not described on pages 6 and 7.



**ANTICIPATED CHANGES IN ACCUMULATED OPERATING SURPLUS (SUPPLEMENTARY DETAIL)  
for the Year Ending August 31**

The following provides further explanation of the anticipated changes to each component of AOS for the 2018/2019, 2019/2020, 2020/2021 and 2021/2022 years as outlined on pages 6 and 7. Please provide information on the acquisition of significant unsupported capital, non-recurring project expenditures, and intended use of funds to August 31, 2021. Note that unrestricted surplus, operating reserves, and/or capital reserves should include the jurisdiction's contingency for unexpected or emergent issues.

**Additional detail on uses of Accumulated Operating Surplus:**

**2020/2021**

Please provide additional detail regarding uses of unrestricted surplus, operating reserves, and capital reserves not described on pages 6 and 7.

**2021/2022**

Please provide additional detail regarding uses of unrestricted surplus, operating reserves, and capital reserves not described on pages 6 and 7.

**August 31, 2022**

Describe the jurisdiction's intended use of unrestricted surplus, operating reserves, and capital reserves balances expected as at August 31, 2022.

**PROJECTED STUDENT STATISTICS  
FULL TIME EQUIVALENT (FTE) ENROLLED STUDENTS**

	Budgeted 2019/2020 (Note 2)	Actual 2018/2019	Actual 2017/2018	Notes
<b>GRADES 1 TO 12</b>				
<b>Eligible Funded Students:</b>				
Grades 1 to 9	2,261	2,268	2,260	Head count
Grades 10 to 12	873	825	836	Note 3
<b>Total</b>	<b>3,134</b>	<b>3,093</b>	<b>3,096</b>	Grades 1-12 students eligible for base instruction funding from Alberta Education.
Percentage Change	1.3%	-0.1%		
<b>Other Students:</b>				
<b>Total</b>	<b>505</b>	<b>502</b>	<b>503</b>	Note 4
<b>Total Net Enrolled Students</b>	<b>3,639</b>	<b>3,595</b>	<b>3,599</b>	
<b>Home Ed and Blended Program Students</b>	<b>52</b>	<b>55</b>	<b>43</b>	Note 5
<b>Total Enrolled Students, Grades 1-12</b>	<b>3,691</b>	<b>3,650</b>	<b>3,642</b>	
Percentage Change	1.1%	0.2%		
<b>Of the Eligible Funded Students:</b>				
Students with Severe Disabilities	203	203	215	FTE of students with severe disabilities as reported by the board via PASI.
Students with Mild/Moderate Disabilities	290	290	285	FTE of students identified with mild/moderate disabilities as reported by the board via PASI.

**EARLY CHILDHOOD SERVICES (ECS)**

<b>Eligible Funded Children</b>	272	286	287	ECS children eligible for ECS base instruction funding from Alberta Education.
<b>Other Children</b>	8	11	10	ECS children not eligible for ECS base instruction funding from Alberta Education.
<b>Total Enrolled Children - ECS</b>	<b>280</b>	<b>297</b>	<b>297</b>	
<b>Program Hours</b>	475	475	475	Minimum: 475 Hours
<b>FTE Ratio</b>	0.500	0.500	0.500	Actual hours divided by 950
<b>FTE's Enrolled, ECS</b>	140	149	149	
Percentage Change	-5.7%	0.0%		
<b>Of the Eligible Funded Children:</b>				
Students with Severe Disabilities	75	82	68	FTE of students with severe disabilities as reported by the board via PASI.
Students with Mild/Moderate Disabilities	18	20	22	FTE of students identified with mild/moderate disabilities as reported by the board via PASI.

**NOTES:**

- 1) Enrolment is to be completed WHEREVER APPLICABLE and are 'as at September 30th' for each year.
- 2) Budgeted enrolment is to be based on best information available at time of the 2019/2020 budget report preparation.
- 3) The # of FTE grade 10-12 students is determined by taking the total # of students' credits / 35; where 35 CEU's = 1 FTE.
- 4) Other Grade 1-12 students that are not eligible for base instruction funding from Alberta Education include First Nations students living on reserves for which tuition fee payments are made from Band or AANDC (Code 330), students younger than 5 1/2 or older than 20, and out-of-province and foreign students.
- 5) Because they are funded separately, Home Education students are not included with total net enrolled students. In the blended program, funding per student is pro-rated on the percentage of the student's program which is taken at school and at home; home education students are assigned a weighting of 0.25 FTE for base funding.

**PROJECTED STAFFING STATISTICS  
FULL TIME EQUIVALENT (FTE) PERSONNEL**

	Budgeted 2019/2020	Actual 2018/2019	Fall Budget 2018/2019	Actual 2017/2018	Notes
<b>CERTIFICATED STAFF</b>					
School Based	238.6	242.0	242.0	238.0	Teacher certification required for performing functions at the school level.
Non-School Based	4.0	4.0	4.0	4.0	Teacher certification required for performing functions at the system/central office level.
<b>Total Certificated Staff FTE</b>	<b>242.6</b>	<b>246.0</b>	<b>246.0</b>	<b>242.0</b>	<b>FTE for personnel possessing a valid Alberta teaching certificate or equivalency.</b>
Percentage change from prior period	-1.4%	1.7%	-1.4%	1.6%	
If an average standard cost is used, please disclose rate	\$ 105,500	\$ 104,000		\$ 104,000	
Student F T E. per certificated Staff	15.6	15.4		15.7	
Certificated Staffing Change due to:	Please Allocate	Please Allocate			
	(3.4)	0.0			
Enrolment Change	-	-	4.0		If negative change impact, the small class size initiative is to include any/all teachers released.
Small Class Size Initiative	-	-	n/a		If enrolment change impact on teacher FTEs is negative, include any/all teachers retained.
Other Factors	(3.4)	-	n/a		Removal of Classroom Improvement Funding
<b>Total Change</b>	<b>(3.4)</b>	<b>-</b>	<b>n/a</b>	<b>n/a</b>	<b>Year-over-year change in Certificated FTE</b>
Breakdown, where total change is Negative:					
Continuous contracts terminated	-	-	n/a	FTEs	
Non-permanent contracts not being renewed	(3.4)	-	n/a	FTEs	
Other (retirement, attrition, etc.)	-	-	n/a	Decrease required	
<b>Total Negative Change in Certificated FTEs</b>	<b>(3.4)</b>	<b>-</b>	<b>n/a</b>	<b>n/a</b>	<b>Breakdown required where year-over-year total change in Certificated FTE is 'negative' only.</b>
<b>NON-CERTIFICATED STAFF</b>					
Instructional	180.3	182.4	182.4	185.3	Personnel providing instruction support for schools under 'instructor' program areas.
Plant Operations & Maintenance	42.5	43.6	43.6	40.3	Personnel providing support to maintain school facilities
Transportation	1.1	1.1	1.1	1.6	Personnel providing direct support to the transportation of students to and from school
Other	16.3	18.5	18.5	18.2	Personnel in Board & System Admin. and External service areas.
<b>Total Non-Certificated Staff FTE</b>	<b>242.2</b>	<b>255.6</b>	<b>255.6</b>	<b>245.4</b>	<b>FTE for personnel not possessing a valid Alberta teaching certificate or equivalency.</b>
Percentage Change	-5.2%	4.2%	-5.2%	4.2%	
Explanation of Changes:					
Removal of Classroom Improvement and Nutrition Funding					
<b>Additional Information</b>					
Are non-certificated staff subject to a collective agreement? <input type="checkbox"/> No					
Please provide terms of contract for 2019/20 and future years for non-certificated staff subject to a collective agreement along with the number of qualifying staff FTE's.					

<b>BOARD AND SYSTEM ADMINISTRATION</b>	
<b>2019/2020 EXPENSES UNDER (OVER) MAXIMUM LIMIT</b>	
<b>TOTAL EXPENSES (From "Total" column of Line 28 of Schedule of Program Operations)</b>	<b>\$58,820,635</b>
Enter Number of Net Enrolled Students:	3,639
Enter Number of Funded (ECS) Children:	272
Enter "C" if Charter School	
<b>STEP 1</b>	
Calculation of maximum expense limit percentage for Board and System Administration expenses	4.66%
If "Total Net Enrolled Students" are 6,000 and over	= 3.6%
If "Total Net Enrolled Students" are 2,000 and less	= 5.4%
<p>The Maximum Expense Limit for Board and System Administration is based on an arithmetical proportion for the TOTAL FTE count for grades 1 -12, net of Home Education AND Adult students, between 2,000 to 6,000 at .00045 per FTE (Example: 4,500 FTE count grades 1-12 = 6,000 - 4,500 = 1,500 X .00045 = 0.675% plus 3.6% = maximum expense limit of 4.28%).</p>	
<b>STEP 2</b>	
<b>A. Calculate maximum expense limit amounts for Board and System Administration expenses</b>	
Maximum Expense Limit percentage (Step 1) x TOTAL EXPENSES	\$2,742,483
<b>B. Considerations for Charter Schools and Small School Boards:</b>	
If charter schools and small school boards,	
the amount of Small Board Administration funding ( <i>funding Manual</i> Section 1.13)	\$0
<b>2019/2020 MAXIMUM EXPENSE LIMIT (the greater of A or B above)</b>	<b>\$2,742,483</b>
<b>Actual Board &amp; System Administration from G31 of "Budgeted Statement of Operations"</b>	<b>\$2,561,960</b>
<b>Amount Overspent</b>	<b>\$0</b>