



Division Commitment to Health and Safety

Wetaskiwin Regional Public Schools believes that all individuals are entitled to a safe and healthy work and learning environment. The Division is committed to ensuring the physical, psychological, and social well-being of its students, employees, contract workers and visitors.

The Division's goal is to eliminate or minimize hazards which cause accidents or injuries by implementing a division-wide Health and Safety program. The Division's Occupational Health and Safety program has been developed to comply with all legislative requirements that have relevance to the operation of a school division. The Division's Health and Safety Program is outlined in AP 173 Health and Safety, the Division's Health and Safety Manual, and the training and resources found on Public School Works.

The responsibility for health and safety extends through all levels of the division. The primary responsibility for health and safety lies with the Superintendent. The Superintendent delegates authority to other administrators and is a role model for the WRPS community. The Associate Superintendent: Business has been delegated responsibility for safety by the Superintendent and delegates authority to site administrators.

Site Administrators, including the Associate Superintendent: Personnel, Associate Superintendent: Instruction, Directors, Principals, Vice Principals, Managers and Coordinators are responsible to ensure that all staff members, volunteers, visitors, and contractors at their site are compliant with health and safety policies by:

- Ensuring that employees are made aware of health and safety hazards;
- Ensuring that employees work in a safe and healthy manner;
- Ensuring that monthly staff meetings include a health and safety topic;
- Ensuring that quarterly site inspections are completed;
- Ensuring that all unsafe conditions are corrected;
- Ensuring that the site has the required Health and Safety Representatives and that these representatives are known to their employees.

Individual employees and contractors are responsible for their personal safety by following all health and safety legislation, division procedures and policies. As such, they shall:

- Participate in the Occupational Health and Safety training program;
- Work safely and correct hazards within their realm of authority; and
- Immediately report injuries and unsafe conditions to site administrators.

All employees and contractors of Wetaskiwin Regional Public Schools are expected to comply with applicable Health and Safety legislation and the Division's own Health and Safety Procedures and Policies. Together we can maintain a safe and healthy learning environment for our students, employees, contractors and visitors.

Michael Wake
Superintendent of Schools

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