

BUDGET REPORT FOR THE YEAR ENDING AUGUST 31, 2018

[School Act, Sections 147(2)(b) and 276]

2115 Wetaskiwin Regional Division No. 11

Legal Name of School Jurisdiction

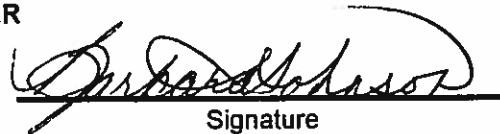
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Telephone & Fax Numbers, Email Address

BOARD CHAIR

Ms. Barbara Johnson

Name


Signature

SUPERINTENDENT

Dr. Terry Pearson

Name


Signature

SECRETARY TREASURER or TREASURER

Mrs. Sherri Senger

Name


Signature

Certified as an accurate summary of the year's budget as approved by the Board
of Trustees at its meeting held on May 23, 2017
Date

Version: 170316

c.c. Alberta Education
c/o Robert Mah, Financial Reporting & Accountability Branch
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Color coded cells:

blue cells: require the input of data/descriptors wherever applicable.
 salmon cells: contain referenced juris. information - protected
 green cells: populated based on information previously submitted

grey cells: data not applicable - protected
 white cells: within text boxes REQUIRE the input of points and data.
 yellow cells: to be completed when yellow only.

HIGHLIGHTS, PLANS, ASSUMPTIONS AND RISKS SUMMARY- 2017/2018 BUDGET REPORT

The following were presented to the Board and approved as underlying the budget. These key points and assumptions used in development of the budget take into consideration the economic environment of the jurisdiction, focus on anticipated changes from current year, and are realistic and consistent with the three year Education Plan. At a minimum, they disclose key budget assumptions, financial & business risks, and specific strategies explaining how this budget will support the jurisdiction's plans.

Budget Highlights, Plans & Assumptions:

Staffing:
 Certificated staffing salary grids for 2017-18 include a 0% increase.
 Support staff salary grids for 2017-18 include a 0% increase.
 The Alberta School Employer Benefit Plan (ASEBP) rates used are those published for the 2017-18 year, which reflect an overall increase of 1.0% over 2016-17;
 Canada Pension Plan, Employment Insurance and Worker's Compensation rates have been included at the 2017 published rates;
 The employer's cost of the Local Authorities Pension Plan (LAPP) for support staff has been included consistent with rates provided by LAPP. These rates are the same as that included in 2016-17.

Enrolment:
 Enrolment is projected to increase by 1 full-time equivalent (fte) student from a total student population base of 3,775.5 fte students in 2016-17 to 3,776.50 fte students in 2017-18.

Classroom Improvement Fund:
 CIF Funds will be used to support teachers in addressing increased student need in the classroom and to enhance the students overall classroom experience. Specifically these funds may be used to hire classroom support staff and/or instructional materials.

Significant Business and Financial Risks:

Forecasted deficit for 2016-17 may be greater than anticipated.
 Any significant increase to the Consumer Price Index (CPI) for purchased goods and services will have a negative impact on purchasing power.
 2017-2018 actual enrolment is lower than anticipated.
 Unanticipated staff illness occurs.
 The Province of Alberta settles a provincial agreement with the ATA that has financial implications which are not fully funded by Alberta Education.

BUDGETED STATEMENT OF OPERATIONS
for the Year Ending August 31

	Approved Budget 2017/2018	Fall Budget Update 2016/2017	Actual 2015/2016
REVENUES			
Alberta Education	\$47,991,026	\$47,108,963	\$45,161,958
Other - Government of Alberta	\$375,158	\$390,325	\$369,966
Federal Government and First Nations	\$5,967,129	\$5,807,104	\$4,986,923
Other Alberta school authorities	\$16,000	\$16,000	\$23,848
Out of province authorities		\$0	\$0
Alberta Municipalities-special tax levies		\$0	\$0
Property taxes		\$0	\$0
Fees	\$528,254	\$662,202	\$736,359
Other sales and services	\$210,447	\$251,558	\$585,132
Investment income	\$75,000	\$50,000	\$55,081
Gifts and donations	\$100,000	\$100,000	\$122,292
Rental of facilities	\$34,947	\$29,947	\$29,943
Fundraising	\$200,000	\$265,000	\$266,121
Gains on disposal of capital assets		\$0	\$0
Other revenue	\$175,000	\$300,000	\$213,600
TOTAL REVENUES	\$55,672,961	\$54,981,099	\$52,551,223
EXPENSES			
Instruction - Early Childhood Services		\$2,200,000	\$2,203,390
Instruction - Grades 1-12	\$42,447,390	\$39,460,363	\$39,368,615
Plant operations & maintenance	\$8,097,266	\$7,836,622	\$6,860,004
Transportation	\$2,506,000	\$2,537,659	\$2,501,959
Administration	\$2,490,000	\$2,458,001	\$2,528,025
External Services	\$0	\$90,000	\$91,618
TOTAL EXPENSES	\$55,540,656	\$54,582,645	\$53,553,611
ANNUAL SURPLUS (DEFICIT)	\$132,305	\$398,454	(\$1,002,388)

BUDGETED ALLOCATION OF EXPENSES (BY OBJECT)
for the Year Ending August 31

	Approved Budget 2017/2018	Fall Budget Update 2016/2017	Actual 2015/2016
EXPENSES			
Certificated salaries	\$23,736,064	\$22,865,763	\$23,548,701
Certificated benefits	\$5,449,441	\$5,383,004	\$5,459,244
Non-certificated salaries and wages	\$10,360,747	\$10,426,466	\$10,319,296
Non-certificated benefits	\$3,271,862	\$3,147,932	\$3,024,614
Services, contracts, and supplies	\$10,586,625	\$10,611,230	\$8,162,302
Capital and debt services			
Amortization of capital assets			
Supported	\$1,865,000	\$1,820,000	\$1,821,545
Unsupported	\$79,000	\$86,800	\$914,109
Interest on capital debt			
Supported	\$11,167	\$26,950	\$37,136
Unsupported	\$0	\$0	\$0
Other interest and finance charges	\$5,750	\$4,500	\$3,785
Losses on disposal of capital assets		\$0	\$0
Other expenses	\$175,000	\$210,000	\$262,879
TOTAL EXPENSES	\$55,540,656	\$54,582,645	\$53,553,611

**BUDGETED SCHEDULE OF FEE REVENUE
for the Year Ending August 31**

	Approved Budget 2017/2018	Fall Budget Update 2016/2017	Actual 2015/2016
FEEES			
TRANSPORTATION	\$28,000	\$34,000	\$33,845
BASIC INSTRUCTION SUPPLIES (Instructional supplies, & materials)		\$165,393	\$187,848
LUNCHROOM SUPERVISION & ACTIVITY FEES	\$0	\$0	\$0
FEES TO ENHANCE BASIC INSTRUCTION			
Technology user fees	\$0	\$0	\$0
Alternative program fees	\$0	\$0	\$0
Fees for optional courses	\$74,533	\$72,809	\$106,564
Students from other boards			\$0
Tuition from Ineligible students			\$5,730
ECS enhanced program fees	\$10,000	\$5,000	\$11,970
ACTIVITY FEES			
Other fees to enhance education	\$50,648		
Other enhancement fees		\$0	\$0
Other enhancement fees		\$0	\$0
Other enhancement fees		\$0	\$0
Other enhancement fees		\$0	\$0
Other enhancement fees		\$0	\$0
NON-CURRICULAR FEES			
Extra-curricular fees	\$280,865	\$310,000	\$307,691
Non-curricular supplies and materials	\$20,069	\$0	\$15,177
NON-CURRICULAR TRAVEL			
OTHER FEES	\$0		
Other non-curricular fees Student Insurance		\$4,000	\$3,640
Other non-curricular fees		\$0	\$0
Other non-curricular fees		\$0	\$0
Other non-curricular fees Student Union/Parent Council		\$7,000	
Other non-curricular fees		\$0	
TOTAL FEES	\$528,254	\$662,202	\$736,359

**PLEASE DO NOT USE "SCHOOL GENERATED FUNDS" AS A CATEGORY*

Please disclose amounts paid by parents of students that are recorded as "Other sales and services" (rather than fee revenue). Note that this schedule should include only amounts collected from parents and so it may not agree with the Statement of Operations.	Approved Budget 2017/2018	Fall Budget Update 2016/2017	Actual 2015/2016
Cafeteria sales, hot lunch, milk programs	\$100,000	\$100,000	\$100,335
Special events	\$40,000	\$40,000	\$40,104
Sales or rentals of other supplies/services	\$35,000	\$35,000	\$35,133
Out of district student revenue	\$0	\$0	
International and out of province student revenue	\$0	\$0	
Student travel (International, recognition trips, non-curricular)			\$0
Adult education revenue	\$0	\$0	\$0
Preschool	\$0	\$0	
Child care & before and after school care	\$0	\$0	\$0
Lost item replacement fees	\$0	\$0	
Other (describe) Recycling & miscellaneous	\$35,000	\$35,000	\$38,028
Other (describe)	\$0	\$0	\$0
Other (describe)	\$0	\$0	\$0
Other (describe)	\$0	\$0	
Other (describe)	\$0	\$0	
TOTAL	\$210,000	\$210,000	\$213,600

BUDGETED SCHEDULE OF SUPPLEMENTARY DETAILS OF FEE REVENUE
for the Year Ending August 31

(A)	(B)	(C)	(D)	(E)	(F)
Explanation of Other Costs (Column "(C)")	Other Costs (Explain under (B))*	Transportation Component 2017/2018	Supplies & Materials** 2017/2018	Total 2017/2018	
FEEES					
TRANSPORTATION	\$0	\$28,000	\$0	\$28,000	
LUNCH SUPERVISION & ACTIVITY	\$0	\$0	\$0	\$0	
FEEES TO ENHANCE BASIC INSTRUCTION					
Technology user fees	\$0	\$0	\$0	\$0	
Alternative program fees	\$0	\$0	\$0	\$0	
Fees for optional courses	\$0	\$0	\$74,533	\$74,533	
ECS enhanced program fees	\$0	\$0	\$10,000	\$10,000	
ACTIVITY FEEES					
Other fees to enhance education	\$0	\$0	\$64,139	\$64,139	
NON-CURRICULAR FEEES					
Extra-curricular fees	\$0	\$0	\$50,648	\$50,648	
Non-curricular supplies, materials, and services	\$0	\$0	\$280,865	\$280,865	
NON-CURRICULAR TRAVEL					
OTHER FEEES***	\$0	\$0	\$20,069	\$20,069	
TOTAL FEEES	\$0	\$28,000	\$500,254	\$528,254	

**Supplies and Materials may include consumables (one-time use such as paper), reusable supplies, equipment rental, workbooks).

***Describe purpose of fees. DO NOT use blanket names such as "Kindergarten", "Instructional Fees", "School Division Fees", "Registration Fees", etc.

****Where possible, use predefined categories as described on Pages 14 & 15 of the Budget Guidelines 2017/2018.

PROJECTED SCHEDULE OF CHANGES IN ACCUMULATED OPERATING SURPLUS (SUMMARY)
for the Year Ending August 31

	(1)	(2)	(3)	(4)	(5)	(6)	(7)
	ACCUMULATED OPERATING SURPLUS (2+3+4+7)	INVESTMENT IN TANGIBLE CAPITAL ASSETS	ENDOWMENTS	ACCUMULATED SURPLUS FROM OPERATIONS (5+6)	UNRESTRICTED SURPLUS	INTERNALLY RESTRICTED OPERATING RESERVES	CAPITAL RESERVES
Actual balances per AFS at August 31, 2016	\$7,449,515	\$4,102,067	\$83,808	\$2,331,700	\$0	\$2,331,700	\$931,940
2016/2017 Estimated impact to ADS for:							
Prior period adjustment	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Estimated surplus(deficit)	\$398,454			\$398,454	\$398,454		
Estimated board funded capital asset additions		\$480,000		(\$480,000)	(\$480,000)	\$0	\$0
Estimated disposal of unsupported tangible capital assets	\$8,000	\$0		\$8,000	\$8,000		\$0
Estimated amortization of capital assets (expense)		(\$1,864,500)		\$1,864,500	\$1,864,500		
Estimated capital revenue recognized - Alberta Education		\$1,820,000		(\$1,820,000)	(\$1,820,000)		
Estimated capital revenue recognized - Other GOA		\$0		\$0	\$0		
Estimated capital revenue recognized - Other sources		\$0		\$0	\$0		
Estimated changes in Endowments	\$0		\$0	\$0	\$0		
Estimated unsupported debt principal repayment		\$0		\$0	\$0		
Estimated reserve transfers (net)		\$0		\$0	\$0		
Estimated assumptions/transfers of operations (explain)	\$0	\$0	\$0	\$460,000	\$29,046	\$430,954	(\$460,000)
Estimated Balances for August 31, 2017	\$7,855,969	\$4,537,567	\$83,808	\$2,762,654	\$0	\$2,762,654	\$471,940
2016/2017 Budget projections for:							
Budgeted surplus(deficit)	\$132,305			\$132,305	\$132,305		
Projected board funded capital asset additions		\$0		\$0	\$0	\$0	\$0
Budgeted disposal of unsupported tangible capital assets	\$0	\$0		\$0	\$0		\$0
Budgeted amortization of capital assets (expense)		(\$1,944,000)		\$1,944,000	\$1,944,000		
Budgeted capital revenue recognized - Alberta Education		\$1,865,000		(\$1,865,000)	(\$1,865,000)		
Budgeted capital revenue recognized - Other GOA		\$0		\$0	\$0		
Budgeted capital revenue recognized - Other sources		\$0		\$0	\$0		
Budgeted changes in Endowments	\$0		\$0	\$0	\$0		
Budgeted unsupported debt principal repayment		\$0		\$0	\$0		
Projected reserve transfers (net)		\$0		\$0	\$0		\$0
Projected assumptions/transfers of operations (explain)	\$0	\$0	\$0	\$0	(\$211,305)	\$211,305	\$0
Projected Balances for August 31, 2018	\$7,988,274	\$4,458,567	\$83,808	\$2,973,959	\$0	\$2,973,959	\$471,940

**SCHEDULE OF USES FOR ACCUMULATED SURPLUSES AND RESERVES
for the Year Ending August 31**

	Unrestricted Surplus Usage		Operating Reserves Usage		Capital Reserves Usage	
	31-Aug-2018	31-Aug-2019	31-Aug-2018	31-Aug-2019	31-Aug-2018	31-Aug-2019
Projected opening balance	\$0	\$0	\$2,762,654	\$2,973,059	\$3,056,059	\$471,940
Projected excess of revenues over expenses (surplus only)	\$132,305	\$0				
Budgeted disposal of unsupported tangible capital assets	\$0	\$0			\$0	\$0
Budgeted amortization of capital assets (expense)	\$1,944,000	\$1,950,000			\$0	\$0
Budgeted capital revenue recognized	(\$1,865,000)	(\$1,865,000)			\$0	\$0
Budgeted changes in Endowments	\$0	\$0			\$0	\$0
Budgeted unreported debt principal repayment	\$0	\$0			\$0	\$0
Projected reserves transfers (net)	(\$211,305)	(\$85,000)	\$211,305	\$85,000	\$85,000	\$0
Projected assumption/transfers of operations	\$0	\$0	\$0	\$0	\$0	\$0
Increase in (use of) school generated funds	\$0	\$0			\$0	\$0
New school start-up costs	\$0	\$0			\$0	\$0
Decentralized school reserves	\$0	\$0			\$0	\$0
Non-recurring certified remuneration	\$0	\$0			\$0	\$0
Non-recurring non-certified remuneration	\$0	\$0			\$0	\$0
Non-recurring contracts, supplies & services	\$0	\$0			\$0	\$0
Professional development, training & support	\$0	\$0			\$0	\$0
Salary negotiation expenses	\$0	\$0			\$0	\$0
Full-day kindergarten	\$0	\$0			\$0	\$0
English language learners	\$0	\$0			\$0	\$0
First nations, Metis, Inuit	\$0	\$0			\$0	\$0
OHS / wellness programs	\$0	\$0			\$0	\$0
B & S administration organization / reorganization	\$0	\$0			\$0	\$0
Debt repayment	\$0	\$0			\$0	\$0
Fort McMurray wild fire related costs (unfunded)	\$0	\$0			\$0	\$0
Non-salary related programming costs (explain)	\$0	\$0			\$0	\$0
Repairs & maintenance - School building & land	\$0	\$0			\$0	\$0
Repairs & maintenance - Technology	\$0	\$0			\$0	\$0
Repairs & maintenance - Vehicle & transportation	\$0	\$0			\$0	\$0
Repairs & maintenance - POM building & equipment	\$0	\$0			\$0	\$0
Repairs & maintenance - Other (explain)	\$0	\$0			\$0	\$0
Capital costs - School land & building	\$0	\$0			\$0	\$0
Capital costs - School modernization	\$0	\$0			\$0	\$0
Capital costs - School modular & additions	\$0	\$0			\$0	\$0
Capital costs - School building partnership projects	\$0	\$0			\$0	\$0
Capital costs - Technology	\$0	\$0			\$0	\$0
Capital costs - Vehicle & transportation	\$0	\$0			\$0	\$0
Capital costs - Administration building	\$0	\$0			\$0	\$0
Capital costs - POM building & equipment	\$0	\$0			\$0	\$0
Capital costs - Other	\$0	\$0			\$0	\$0
Building leases	\$0	\$0			\$0	\$0
Other 1 - please use this row only if no other row is appropriate	\$0	\$0			\$0	\$0
Other 2 - please use this row only if no other row is appropriate	\$0	\$0			\$0	\$0
Other 3 - please use this row only if no other row is appropriate	\$0	\$0			\$0	\$0
Other 4 - please use this row only if no other row is appropriate	\$0	\$0			\$0	\$0
Estimated closing balance for operating contingency	\$0	\$0	\$2,973,059	\$3,056,059	\$3,143,059	\$471,940

Total surplus as a percentage of 2018 Expenses 6.20% 6.51%
ASO as a percentage of 2018 Expenses 5.35% 5.96%

**ANTICIPATED CHANGES IN ACCUMULATED OPERATING SURPLUS (SUPPLEMENTARY DETAIL)
for the Year Ending August 31**

The following provides further explanation of the anticipated changes to each component of AOS for the 2016/2017, 2017/2018, 2018/2019, and 2019/2020 years as outlined on pages 6 and 7. Please provide information on the acquisition of significant unsupported capital, non-recurring project expenditures, and intended use of funds to August 31, 2020. Note that unrestricted surplus, operating reserves, and/or capital reserves should include the jurisdiction's contingency for unexpected or emergent issues.

Additional detail on uses of Accumulated Operating Surplus:

2016/2017

Provide an explanation of material changes from the fall budget update originally submitted in November, 2016 for annual operating surplus (deficit), capital acquisitions, endowments, and/or other changes affecting unrestricted surplus, operating reserves, and capital reserves.

2017/2018

Please provide additional detail regarding uses of unrestricted surplus, operating reserves, and capital reserves not described on pages 6 and 7.

ANTICIPATED CHANGES IN ACCUMULATED OPERATING SURPLUS (SUPPLEMENTARY DETAIL)
for the Year Ending August 31

The following provides further explanation of the anticipated changes to each component of AOS for the 2016/2017, 2017/2018, 2018/2019, and 2019/2020 years as outlined on pages 6 and 7. Please provide information on the acquisition of significant unsupported capital, non-recurring project expenditures, and intended use of funds to August 31, 2020. Note that unrestricted surplus, operating reserves, and/or capital reserves should include the jurisdiction's contingency for unexpected or emergent issues.

Additional detail on uses of Accumulated Operating Surplus:

2018/2019

Please provide additional detail regarding uses of unrestricted surplus, operating reserves, and capital reserves not described on pages 6 and 7.

2019/2020

Please provide additional detail regarding uses of unrestricted surplus, operating reserves, and capital reserves not described on pages 6 and 7.

August 31, 2020

Describe the jurisdiction's intended use of unrestricted surplus, operating reserves, and capital reserves balances expected as at August 31, 2020.

**PROJECTED STUDENT STATISTICS
FULL TIME EQUIVALENT (FTE) ENROLLED STUDENTS**

	Budgeted 2017/2018 (Note 2)	Actual 2016/2017	Actual 2015/2016	Notes
GRADES 1 TO 12				
Eligible Funded Students:				
Grades 1 to 9	2,250	2,203	2,213	Head count
Grades 10 to 12	825	845	840	Note 3
Total	3,075	3,048	3,053	Grades 1-12 students eligible for base instruction funding from Alberta Education.
Percentage Change	0.9%	-0.2%		
Other Students:				
Total	512	524	503	Note 4
Total Net Enrolled Students	3,587	3,572	3,556	
Home Ed and Blended Program Students	37	30	27	Note 5
Total Enrolled Students, Grades 1-12	3,624	3,602	3,583	
Percentage Change	0.6%	0.5%		
Of the Eligible Funded Students:				
Students with Severe Disabilities	190	187	172	FTE of students with severe disabilities as reported by the board via PASI.
Students with Mild/Moderate Disabilities	240	239	271	FTE of students identified with mild/moderate disabilities as reported by the board via PASI.

EARLY CHILDHOOD SERVICES (ECS)				
Eligible Funded Children	283	312	301	ECS children eligible for ECS base instruction funding from Alberta Education.
Other Children	15	18	8	ECS children not eligible for ECS base instruction funding from Alberta Education.
Total Enrolled Children - ECS	298	330	309	
Program Hours	475	475	475	Minimum: 475 Hours
FTE Ratio	0.500	0.500	0.500	Actual hours divided by 950
FTE's Enrolled, ECS	149	165	155	
Percentage Change	-9.7%	6.8%		
Of the Eligible Funded Children:				
Students with Severe Disabilities	80	80	79	FTE of students with severe disabilities as reported by the board via PASI.
Students with Mild/Moderate Disabilities	7	7	5	FTE of students identified with mild/moderate disabilities as reported by the board via PASI.

- NOTES:**
- 1) Enrolment is to be completed WHEREVER APPLICABLE and are 'as at September 30th' for each year.
 - 2) Budgeted enrolment is to be based on best information available at time of the 2016/2017 budget report preparation.
 - 3) The # of FTE grade 10-12 students is determined by taking the total # of students' credits / 35; where 35 CEU's = 1 FTE.
 - 4) Other Grade 1-12 students that are not eligible for base instruction funding from Alberta Education include First Nations students living on reserves for which tuition fee payments are made from Band or AANDC (Code 330), students younger than 5 1/2 or older than 20, and out-of-province and foreign students.
 - 5) Because they are funded separately, Home Education students are not included with total net enrolled students. In the blended program, funding per student is pro-rated on the percentage of the student's program which is taken at school and at home; home education students are assigned a weighting of 0.25 FTE for base funding.

**PROJECTED STAFFING STATISTICS
FULL TIME EQUIVALENT (FTE) PERSONNEL**

	Budgeted		Actual		Fall Budget		Actual	Notes
	2017/2018	2016/2017	2016/2017	2015/2016	2016/2017	2015/2016		
CERTIFICATED STAFF								
School Based	234.0	221.5	221.5	230.7	221.5	230.7	Teacher certification required for performing functions at the school level.	
Non-School Based	4.0	4.0	4.0	4.0	4.0	4.0	Teacher certification required for performing functions at the system/central office level.	
Total Certificated Staff FTE	238.0	225.5	225.5	234.7	225.5	234.7	FTE for personnel possessing a valid Alberta teaching certificate or equivalency.	
Percentage change from prior period	5.5%	-3.9%	-3.9%	5.5%	-3.9%	-3.9%		
If an average standard cost is used, please disclose rate:								
Student F T E. per certificated Staff	\$ 104,000	\$ 105,200	15.9	16.7		15.9		
Certificated Staffing Change due to:								
	Please Allocate							
	12.5							
Employment Change	-	-	-	(9.2)	-	(9.2)	If negative change impact, the small class size initiative is to include any/fill teachers retained.	
Small Class Size Initiative	-	-	-	n/a	-	n/a	If enrollment change impact on teacher FTEs is negative, include any/fill teachers retained.	
Other Factors	12.5	-	-	n/a	-	n/a	Classroom teachers & Board directed allocations for Administrators & Learning Support Teachers	
Total Change	12.5	-	-	n/a	-	n/a	Year-over-year change in Certificated FTE	
Breakdown, where total change is Negative:								
Continuous contracts terminated	-	-	-	n/a	-	n/a	FTEs	
Non-permanent contracts not being renewed	-	-	-	n/a	-	n/a	FTEs	
Other (retirement, sabbatic, etc.)	-	-	-	n/a	-	n/a	Discretionary	
Total Negative Change in Certificated FTEs	-	-	-	n/a	-	n/a	Breakdown required where year-over-year total change in Certificated FTE is 'negative' only	
Please Allocate								
NON-CERTIFICATED STAFF								
Instructional	172.6	177.6	177.6	169.2	177.6	169.2	Personnel providing instruction support for schools under 'institution' program areas	
Plant Operations & Maintenance	44.2	41.2	41.2	41.9	41.2	41.9	Personnel providing support to maintain school facilities	
Transportation	1.6	1.6	1.6	1.7	1.6	1.7	Personnel providing direct support to the transportation of students to and from school	
Other	18.3	18.4	18.4	18.5	18.4	18.5	Personnel in Board & System Admin. and External service areas	
Total Non-Certificated Staff FTE	236.7	238.8	238.8	231.3	238.8	231.3	FTE for personnel not possessing a valid Alberta teaching certificate or equivalency.	
Percentage Change	-0.9%	3.3%	3.3%	-0.9%	-0.9%	-0.9%		
Explanation of Changes:								
Additional Information								
Are non-certificated staff subject to a collective agreement?								
Please provide terms of contract for 2017/18 and future years for non-certificated staff subject to a collective agreement along with the number of qualifying staff FTEs								

BOARD AND SYSTEM ADMINISTRATION 2017/2018 EXPENSES UNDER (OVER) MAXIMUM LIMIT	
TOTAL EXPENSES (From "Total" column of Line 28 of Schedule of Program Operations)	\$55,540,656
Enter Number of Net Enrolled Students:	3,587
Enter Number of Funded (ECS) Children:	283
Enter "C" if Charter School	
STEP 1	
Calculation of maximum expense limit percentage for Board and System Administration expenses If "Total Net Enrolled Students" are 6,000 and over = 3.6% If "Total Net Enrolled Students" are 2,000 and less = 5.4% The Maximum Expense Limit for Board and System Administration is based on an arithmetical proration for the TOTAL FTE count for grades 1 -12, net of Home Education AND Adult students, between 2,000 to 6,000 at .00045 per FTE (Example: 4,500 FTE count grades 1-12 = 6,000 - 4,500 = 1,500 X .00045 = 0.675% plus 3.6% = maximum expense limit of 4.28%).	
STEP 2	
A. Calculate maximum expense limit amounts for Board and System Administration expenses	
Maximum Expense Limit percentage (Step 1) x TOTAL EXPENSES	\$2,602,552
B. Considerations for Charter Schools and Small School Boards:	
If charter schools and small school boards,	
The amount of Small Board Administration funding (<i>Funding Manual</i> Section 1.13)	\$0
2017/2018 MAXIMUM EXPENSE LIMIT (the greater of A or B above)	\$2,602,552
Actual Board & System Administration from G31 of "Budgeted Statement of Operations"	\$2,490,000
Amount Overspent	\$0

4.48%