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| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Student Computer Software Approval Form**  Please complete this form for any software program or Web 2.0 web site that is to be installed/used for student use (Please Note: This form is not required for software installed on individual teacher computers). **This form must be submitted by the principal.** | | | | | | | | | | | | | | FORM 140-3 |
| **Date:** | | | **School:**        **Principal:** | | | | | | | | | | | |
|  | | |  | | | | | | | | | | | |
| **Software Information** | | | | | | | | | | | | | | |
| **Software Title:** | | | | | | | **Software Publisher:** | | | | | | | |
| **Web Site Address Listing Software Specifications** | | | | | | | | | | | | | | |
| **Type of Media:** | CD-ROM | | | | DVD | | | Internet Download  Web 2.0 Site/Tool | | | | | | |
|  | | | | | | | | | | | | | | |
| **Total Cost of Software:** | | | | **Number of Licensed Users:** | | | | | | | | **Funding Source:** | | |
| **Installation Information: Where will the software be installed?** | | | | | | | | | | | | | | |
|  | | Classroom Library  Resource Room | | | | | | | Computer Lab | | | | Other: Describe | |
| **Purpose of Software** | | | | | | | | | | | | | | |
| Describe how the software is going to be used?  If the software is for curriculum, how will the software align with the curriculum?  Is this part of a grant application?  Yes No | | | | | | | | | | | | | | |
| **Professional Development** | | | | | | | | | | | | | | |
| How will you /staff receive training on this software? | | | | | | Software Publisher | | | | | Vendor | | | Peer Coaching |
| District Professional Development | | | | | | | | Other |
| **Software Maintenance** | | | | |  | | | | |  | | | |  |
| How does the manufacturer handle upgrades? | | | | | Fee (cost) | | | | | Free | | | | Other |

Budget Source: School/Site  Division External (e.g. grant)

|  |  |  |
| --- | --- | --- |
| ***Do Not Write Below This Line ------ For Software Curriculum Committee Use Only*** | | |
|  | | |
| Approved Not Approved | Reason denied: | |
| Comments: | | |
| Chair, Software Curriculum Committee: | | Date: |