



# WETASKIWIN REGIONAL PUBLIC SCHOOLS

*"Inspiring students to become the best they can be."*

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## DIRECT DEPOSIT FORM

Wetaskiwin Regional Public School pays all employees through direct deposit. To ensure that you are paid in a timely manner, you are required to complete this direct deposit application form. Your payment will be deposited directly into your designated personal account in the financial institution of your choice. Any type of savings or chequing account can be used.

Our Bank deposits your payment directly into your account. You will receive a payment statement either mailed to your home address or to your WRPS email with the details regarding your pay for the relevant pay period.

**Name:** \_\_\_\_\_

**Street Address:** \_\_\_\_\_

**City, Province:** \_\_\_\_\_

**Postal Code:** \_\_\_\_\_

**Social Insurance Number:** \_\_\_\_\_

Please attach a **void personal cheque** or an **account information form** from your bank.

<b>Void Cheque or Bank Account Information Form</b>
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I hereby authorize the credit payment due me to my account with the financial institution designated above until further written notification is received.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

The Freedom of Information and Protection of Privacy Act (FOIP Act), which came into effect for School Boards on September 1, 1993, sets controls and standards on how public bodies, such as School Boards, collect, use and disclose personal information that is in their custody and under their control. Any personal information you do provide is protected under Alberta's Freedom of Information and Protection of Privacy Act and will only be used for the purpose for which it was collected.