

## WETASKIWIN REGIONAL PUBLIC SCHOOLS

5515-47 A Avenue

Wetaskiwin, Alberta T9A 3S3

*"Inspiring students to become the best they can be"*

### Regular Board Meeting

Meeting Type : Regular Board Meeting

Date : Tuesday, November 27, 2018

Start time : 9:30 AM

Location : Wetaskiwin Regional Public Schools Board Room

#### Attendance

Present were:

##### Trustee

- Lynn Ware
- Dave Gursky
- Karen Becker
- Randy Ermineskin
- Barb Johnson
- Rhonda Peters

##### Superintendent

- Terry Pearson

##### Associate Superintendent

- Rick Hayes
- Brian Taje
- Sherri Senger

##### Central Administration

- Shannon Dewald

##### Communications Coordinator

- Sherry Knull

##### Guest:

- Al Blacker, ATA

##### Absent:

- Leanne Axelsen, Trustee
- Jayne Pettifor, Trustee

#### Information

#### Call to Order

Board Chair Barb Johnson called the Regular Meeting of the Board of Trustees of Wetaskiwin Regional Public Schools to order at 9:32 a.m.

#### Treaty 6 Land Acknowledgement

Board Chair Barb Johnson began the meeting with the Treaty 6 Land Acknowledgement as follows:

"We acknowledge that we are on Treaty Six territory and we recognize all the many First Nations, Metis, Inuit and non-First Nations whose footsteps have marked these lands."

#### Information

## Approval of Agenda

### Resolution #WR20181127.1001

Moved By: Randy Ermineskin

That the agenda for meeting Regular Board Meeting (2018/11/27) be approved with a change in order to have 9.5 2017-2018 Audited Financial Statements and 9.6 2019 Reserves be moved to 10:00 a.m. to accommodate the delegation attendance Grant Thornton Auditors.

**Carried**

## Minutes Approval

### Resolution #WR20181127.1002

Moved By: Rhonda Peters

That the minutes for the Regular Board Meeting (2018/11/13) be adopted as presented.

**Carried**

## WRPS Promotional Video

(Celebrating Excellence)  
(Issue #20181119002)

Sherry Knull, Communications Coordinator has produced and developed a WRPS promotional video of footage from across the division. The video is a highlight of the division demographics, programming and focusing on the relationships that are important to offering a solid educational experience.

In addition to this main video we will be creating a series of shorter videos to highlight different themes and highlights in addition to the promotional video. Themes will include: Attendance Matters and and HR video on "Why work in WRPS" plus a short video on select programming.

**Information**

## Zone 4 Presentation

(Celebrating Excellence)  
(Issue #20181120001)

The Board requested that the ASBA Zone 4 Presentation focus on WRPS' Indigenous Programming. The proposed presentation will be approximately 20 minutes and includes promotional videos highlighting our work.

Mr. Brian Taje, Associate Superintendent: Instruction reviewed the ASBA Presentation.

**Information**

## 2017-18 Audited Financial Statements

(Action)  
(Issue #20181108003)

Policy #2, Role of the Board, Section 8.3 requires that the Board approve the Audit Report.

Meghan McConnan and Ashley Zutz from Grant Thornton LLP were in attendance and presented the 2017-2018 Audited Financial Statements and related notes.

- The 2017-2018 approved budget reflected an annual operating surplus of \$132,305
- The 2017-2018 revised budget reflected an annual operating surplus of \$2,087
- Subsequently, the Trustees passed a motion to access \$300,000 of operating reserves for unanticipated expenditures
- The 2017-2018 operating deficit was \$403,751 .

**Information**

### Resolution #WR20181127.1003

Moved By: Dave Gursky

That the Board of Trustees approve the 2017-2018 Audited Financial Statements as presented.

**Carried**

**2019 Reserves**  
(Action)  
(Issue #20181108002)

The Associate Superintendent, Business reviewed the proposed 2018-2019 Operating and Capital Reserve balances as presented in the August 31, 2018 Audited Financial Statements.

During 2017-2018, board capital reserves were increased by \$128,548 to a balance of \$3,143,716. Included in this balance is \$582,384 of school generated funds. During 2017-2018, board capital reserves were reduced by \$124,726 to a balance of \$231,280.

**Resolution #WR20181127.1004**

Moved By: Dave Gursky

The Board of Trustees approve the 2018 -2019 Board Reserves as presented.

**Carried**

Meghan McConnan and Ashley Zutz Grant Thornton, representatives and Al Blacker, ATA left the meeting at 10:34 a.m.

**Information**

**Legal Advice**  
(Action)  
(Issue #20181114002)

Dr. Terry Pearson, Associate Superintendent advised the Board that at its meeting on Tuesday, November 13, 2018 the Board directed the Superintendent to amend relevant policies to address the issue of the Board seeking legal advice. As such, the Superintendent recommends that Policy 2 and 5 be amended. Policy 2 Role of the Board is amended to stipulate that, "at its discretion," the Board determines that it wishes to seek legal advice. Once the decision is made by the Board to seek legal advice, Policy 5 Role of the Board Chair comes into play as the Board directs the Board Chair to be the one to seek that legal advice. As such, it would be the responsibility of the Board Chair to seek the legal advice and then submit that advice to the Board in an incamera session as currently outlined in Policy 7 Board Operations subsection 4.2.5.

Currently, Policy 7 Board Operations subsection 4.2.5. states, "Issues relating to legal counsel involving on-going, pending, imminent, or contemplated legal action or any other matter where legal advice is being sought." Linking the three policies will provide a clearer understanding of when and how the Board seeks legal advice.

**Resolution #WR20181127.1005**

Moved By: Lynn Ware

That the Board approve Policy 2 Role of the Board as presented.

**Carried**

**Resolution #WR20181127.1006**

Moved By: Lynn Ware

That the Board approve Policy 5 Role of the Board Chair as presented.

**Carried**

**Policy 7 Board Operations**

At its meeting on Tuesday, November 13, 2018 the Board proposed changes to sections of Policy 7: Board Operations. The Board

(Action)  
(Issue #20181114003)

proposed adding 1.5, and amending 3.5, 5.8, 6.5.1, and 11.6.9. However, the Board did not approve the amendments as there was extended discussion regarding the amendment to 5.8 and Trustees' understanding of "from a location to which the public does not have access." The Board also discussed the connection between 5.8 and 5.9 "meet all requirements of an in-camera session."

**Information**

**Resolution #WR20181127.1007**

Moved By: Dave Gursky

That the Board approve Policy 7 as amended with an inclusion to change the reimbursement rate to include up to 10 hours and up to 12 hours multiplied against the base rate.

**Carried**

Trustee Becker left the meeting at 11:10 a.m. and will continue the meeting via telephone.

**Information**

**County of Wetaskiwin -Joint Use Agreement**

(Action)  
(Issue #20181115003)

Trustee Rhonda Peters presented the proposed Joint Use Agreement which was drafted by the Joint WRPS/County Liaison Committee.

**Information**

**Resolution #WR20181127.1008**

Moved By: Rhonda Peters

The Board of Trustees approve the County of Wetaskiwin Joint Use Agreement as presented.

**Carried**

**2018-19 Revised Budget**

(Action)  
(Issue #20181108001)

Ms. Sherri Senger, Associate Superintendent, Business presented the 2018-19 Fall Revised Budget which is based on staffing levels and student enrollments as at September 30, 2018.

As directed by the Minister of Education, every school board is required to submit a Fall Revised Budget by November 30th for the current school year. The Fall Revised Budget is based on actual enrollments and staffing levels as at September 30, 2018 and incorporates any known or anticipated changes from the Board's Approved Budget.

While the Minister of Education does not require the Board of Trustees to formally approved the Fall Revised budget it has been the practice of the previous WRPS Board of Trustees to do so.

Trustee Becker entered the meeting at 11:17 a.m. via telephone.

**Information**

**Resolution #WR20181127.1009**

Moved By: Lynn Ware

That the Board of Trustees approve the 2018-19 Fall Revised Budget as presented.

**Carried**

The meeting recessed at 11:56 a.m.

The meeting reconvened at 12:04 p.m.

**Combined 3-Year**

Mr. Brian Taje, Associate Superintendent: Instruction presented the

**Education Plan and Annual Education Results Report**

(Action)  
(Issue #20181119001)

combined 3-Year Education Plan and Annual Education Results Report for Board review and approval. The completed document is intended to fulfill Ministry requirements.

The Accountability Framework for the K-12 education system is a formal structure established by the Ministry to support accountability and transparency throughout the system and to ensure alignment of school authorities and schools with provincial direction. This helps ensure the priority of the education system is the success of the student.

The Accountability Framework consists of:

- Three-Year Education Plans, which contain:
  - Measureable outcomes;
  - Performance measures to provide information on achievement of outcomes;
  - Targets to improve low or declining performance levels;
  - Strategies to achieve outcomes and improve results; and
  - Implementation of strategies and programs, adjusting if necessary.
- Annual Education Results Reports that publicly report results, assess achievement and indicate whether improvement has taken place.

The Ministry annually reviews school jurisdiction performance based on the 3-Year Education Plan and Annual Education Results Report.

**Resolution #WR20181127.1010**

Moved By: Randy Ermineskin

That the 3-Year Education Plan and Annual Education Results Report be approved as presented.

**Carried**

**Board Policy Review**

(Action)  
(Issue #20181120002)

It has been the Board's practice to review each Board Policy after an election year.

Attached for review by the Board are the following Policies:  
Board Policy 9: Board Representatives  
Board Policy 10: Policy Making

**Resolution #WR20181127.1011**

Moved By: Randy Ermineskin

That Policy 9 be approved as amended.

**Carried**

**Joint WRPS/County Liaison Committee Meeting Minutes**

(Committee Reports)  
(Issue #20181115002)

Presented as information were the draft minutes from the Joint WRPS/County of Wetaskiwin Liaison Committee meeting which was held on Friday, November 9, 2018.

**Information**

**Audit Committee Meeting**

The notes from the Audit Committee of the Board which met on November 14, 2018 were presented as information.

**Board Advocacy  
Committee**

(Committee Reports)  
(Issue #20181119004)

The Board determined the following topics would be placed as "parking lot" items on the Board Advocacy Committee agenda:

- PUF Funding
- Option opportunities in schools
- Winfield School New School Construction
- Transportation Funding
- Operational and Maintenance Funding
- Rural Sustainability

Information

**ASBA Zone 4**

(Representative Reports)  
(Issue #20181001029)

There was no report at this time.

Information

**Canadian Parents  
for French (CPF)**

(Representative Reports)  
(Issue #20181001030)

Trustee Barb Johnson advised there was no report on Canadian Parents for French at this time.

Information

**Wetaskiwin  
Community  
Learning Program**

(Representative Reports)  
(Issue #20181001031)

There was no report at this time.

Information

**Edwin Parr Local  
Committee**

(Representative Reports)  
(Issue #20181001032)

There was no report at this time.

Information

**Leadership Team**

(Representative Reports)  
(Issue #20181114001)

The Leadership Team met on November 1, 2018.

Information

**Leaders of  
Tomorrow**

(Representative Reports)  
(Issue #20181001033)

There was no report at this time.

Information

**Public School  
Boards  
Association of  
Alberta**

(Representative Reports)  
(Issue #20181001035)

Trustee Lynn Ware briefly reported on Public School Boards Association of Alberta.

Information

**Rural School  
Board Caucus**

(Representative Reports)  
(Issue #20181001036)

A brief verbal report was provided on the Rural School Board Caucus.

Information

**Teacher Employer  
Bargaining  
Authority (TEBA)**

(Representative Reports)  
(Issue #20181001037)

Trustee Barb Johnson briefly reported on Teacher Employer Bargaining Authority (TEBA).

Information

**Wetaskiwin/Ashoro  
Friendship Society**

(Representative Reports)  
(Issue #20181001038)

Trustee Barb Johnson reported on Wetaskiwin/Ashoro Friendship Society.

**Information**

**Yellowhead  
Regional Library**

(Representative Reports)  
(Issue #20181001039)

Trustee Gursky reported on the Yellowhead Regional Library.

**Information**

**School Council  
Reports**

(Representative Reports)  
(Issue #20181001040)

School Council Representation:

Wetaskiwin Composite High School, Ecole Parkdale School – Trustee: Axelsen

Norwood – Trustee: Johnson

Centennial - Trustee: Gursky

Ecole Queen Elizabeth – Trustee: Pettifor

Maskwacis Representative - Trustee: Ermineskin

Division 1: Gwynne, Clear Vista & Colony Schools - Trustee: Ware

Division 2: Griffith Scott - Trustee: Gursky

Division 3: Pigeon Lake, Falun, & Lakedell - Trustee: Peters

Pipestone - Trustee: Pettifor

Division 4: Alder Flats, Buck Mountain Central, Winfield

& Lakedell - Trustee: Becker

Verbal reports were received.

**Information**

**Board Annual  
Work Plan**

(Information)  
(Issue #20181119005)

The Board Annual Work Plan was attached as information.

**Information**

**2018-2019 IMR  
Plan**

(Information)  
(Issue #20181115005)

Ms. Sherri Senger, advised the Board that Alberta Education requires an Infrastructure Maintenance Renewal Plan be submitted by November 30th. Of the projects listed in the plan at least 30% must be of a capital nature in order to meet Alberta Education funding requirements.

The WRPS 2018-2019 Infrastructure Maintenance Renewal Plan was presented as information.

**Information**

**Five Year High  
School Completion  
Framework**

(Information)  
(Issue #20181119003)

Mr. Brian Taje, advised that at the November 13, 2018 Regular Board Meeting, the Board accepted the recommendation to develop a Five Year High School Completion Framework in support of the Board's priority to improve high school completion rates. The Board was asked to consider its preference for development of the proposed framework.

The new Board priority is: To increase the rate of high school completion.

High school completion is a fundamental building block on which other educational and life goals are built; so when students do not complete high school, the toll on the quality of their individual lives is significant.

Mr. Taje, advised the Board of implementation practices that would ensure successful high school completion is a collective responsibility throughout the school division. A high school completion strategic framework is being developed and implemented. Providing high quality teaching and responsive supports ensures students will successfully

complete school each day and achieving a foundation in literacy and numeracy is essential.

**Information**

Trustee Lynn Ware left the meeting at 1:22 p.m.

**Information**

### **Upcoming Events**

(Upcoming Events)  
(Issue #20181119006)

November 29 FOIP Training 8:00 a.m. - 4:30 p.m.  
November 29 Community Consultation - Winfield School  
December 3 ASBA Zone 4 - Wetaskiwin to Host  
December 18, 2018 Regular Board Meeting 9:30 a.m.  
December 18, 2018 Board / Staff Christmas Luncheon 11:45  
Montgomery Glenn Golf Course  
January 8, 2019 Regular Board Meeting 9:30 a.m.

**Information**

### **Millet School**

(Confidential)  
(Issue #20181115001)

#### **Resolution #WR20181127.1012**

Moved By: Rhonda Peters

That the meeting go in to In-Camera, at 1:28 p.m., pursuant to Section 197 of the Municipal Government Act, 2000, Chapter M-26 and amendments thereto, and Division 2 of Part 1 of the Freedom of Information and Protection of Privacy Act, Revised Statutes of Alberta 2000, Chapter F-25 and amendments thereto, to discuss Privileged Information with regards to the Millet School.

**Carried**

#### **Resolution #WR20181127.1013**

Moved By: Dave Gursky

That the meeting moves Out of Camera at 1:35 p.m.

**Carried**

#### **Resolution #WR20181127.1014**

Moved By: Trustee Gursky

That the Board notifies the Town of Millet that the deadline for notifying the Board of Trustees regarding their interest in Millet School is January 31, 2019.

**Carried**

### **Adjournment**

That the meeting be adjourned at 1:38 p.m.

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Board Chair

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Associate Superintendent: Business