Call to Order

Board Chair Barb Johnson called the Regular Meeting of the Board of Trustees of Wetaskiwin Regional Public Schools to order at 9:32 a.m.

Treaty 6 Land Acknowledgement

Board Chair Barb Johnson began the meeting with the Treaty 6 Land Acknowledgement as follows:

"We acknowledge that we are on Treaty Six territory and we recognize all the many First Nations, Metis, Inuit and non-First Nations whose footsteps have marked these lands."

Information
Approval of Agenda
Resolution #WR20181127.1001
Moved By: Randy Ermineskin
That the agenda for meeting Regular Board Meeting (2018/11/27) be approved with a change in order to have 9.5 2017-2018 Audited Financial Statements and 9.6 2019 Reserves be moved to 10:00 a.m. to accommodate the delegation attendance Grant Thorton Auditors.
Carried

Minutes Approval
Resolution #WR20181127.1002
Moved By: Rhonda Peters
That the minutes for the Regular Board Meeting (2018/11/13) be adopted as presented.
Carried

WRPS Promotional Video
(Celebrating Excellence) (Issue #20181119002)
Sherry Knull, Communications Coordinator has produced and developed a WRPS promotional video of footage from across the division. The video is a highlight of the division demographics, programming and focusing on the relationships that are important to offering a solid educational experience.
In addition to this main video we will be creating a series of shorter videos to highlight different themes and highlights in addition to the promotional video. Themes will include: Attendance Matters and an HR video on "Why work in WRPS" plus a short video on select programming.
Information

Zone 4 Presentation
(Celebrating Excellence) (Issue #20181120001)
The Board requested that the ASBA Zone 4 Presentation focus on WRPS' Indigenous Programming. The proposed presentation will be approximately 20 minutes and includes promotional videos highlighting our work.
Mr. Brian Taje, Associate Superintendent: Instruction reviewed the ASBA Presentation.
Information

2017-18 Audited Financial Statements (Action) (Issue #20181108003)
Policy #2, Role of the Board, Section 8.3 requires that the Board approve the Audit Report.
Meghan McConnan and Ashley Zutz from Grant Thornton LLP were in attendance and presented the 2017-2018 Audited Financial Statements and related notes.
• The 2017-2018 approved budget reflected an annual operating surplus of $132,305
• The 2017-2018 revised budget reflected an annual operating surplus of $2,087
• Subsequently, the Trustees passed a motion to access $300,000 of operating reserves for unanticipated expenditures
• The 2017-2018 operating deficit was $403,751.
Information

Resolution #WR20181127.1003
Moved By: Dave Gursky
That the Board of Trustees approve the 2017-2018 Audited Financial Statements as presented.  

Carried

2019 Reserves

The Associate Superintendent, Business reviewed the proposed 2018-2019 Operating and Capital Reserve balances as presented in the August 31, 2018 Audited Financial Statements.

During 2017-2018, board capital reserves were increased by $128,548 to a balance of $3,143,716. Included in this balance is $582,384 of school generated funds. During 2017-2018, board capital reserves were reduced by $124,726 to a balance of $231,280.

Resolution #WR20181127.1004
Moved By: Dave Gursky
The Board of Trustees approve the 2018 -2019 Board Reserves as presented.

Carried

Legal Advice

Dr. Terry Pearson, Associate Superintendent advised the Board that at its meeting on Tuesday, November 13, 2018 the Board directed the Superintendent to amend relevant policies to address the issue of the Board seeking legal advice. As such, the Superintendent recommends that Policy 2 and 5 be amended. Policy 2 Role of the Board is amended to stipulate that, "at its discretion," the Board determines that it wishes to seek legal advice. Once the decision is made by the Board to seek legal advice, Policy 5 Role of the Board Chair comes into play as the Board directs the Board Chair to be the one to seek that legal advice. As such, it would be the responsibility of the Board Chair to seek the legal advice and then submit that advice to the Board in an incamera session as currently outlined in Policy 7 Board Operations subsection 4.2.5.

Currently, Policy 7 Board Operations subsection 4.2.5. states, "Issues relating to legal counsel involving on-going, pending, imminent, or contemplated legal action or any other matter where legal advice is being sought." Linking the three policies will provide a clearer understanding of when and how the Board seeks legal advice.

Resolution #WR20181127.1005
Moved By: Lynn Ware
That the Board approve Policy 2 Role of the Board as presented.

Carried

Resolution #WR20181127.1006
Moved By: Lynn Ware
That the Board approve Policy 5 Role of the Board Chair as presented.

Carried

Policy 7 Board Operations

At its meeting on Tuesday, November 13, 2018 the Board proposed changes to sections of Policy 7: Board Operations. The Board
proposed adding 1.5, and amending 3.5, 5.8, 6.5.1, and 11.6.9. However, the Board did not approve the amendments as there was extended discussion regarding the amendment to 5.8 and Trustees' understanding of "from a location to which the public does not have access." The Board also discussed the connection between 5.8 and 5.9 "meet all requirements of an in-camera session."

Resolution #WR20181127.1007
Moved By: Dave Gursky
That the Board approve Policy 7 as amended with an inclusion to change the reimbursement rate to include up to 10 hours and up to 12 hours multiplied against the base rate.

Carried

Trustee Becker left the meeting at 11:10 a.m. and will continue the meeting via telephone.

County of Wetaskiwin -Joint Use Agreement
Trustee Rhonda Peters presented the proposed Joint Use Agreement which was drafted by the Joint WRPS/County Liaison Committee.

Resolution #WR20181127.1008
Moved By: Rhonda Peters
The Board of Trustees approve the County of Wetaskiwin Joint Use Agreement as presented.

Carried

2018-19 Revised Budget
Ms. Sherri Senger, Associate Superintendent, Business presented the 2018-19 Fall Revised Budget which is based on staffing levels and student enrollments as at September 30, 2018.

As directed by the Minister of Education, every school board is required to submit a Fall Revised Budget by November 30th for the current school year. The Fall Revised Budget is based on actual enrollments and staffing levels as at September 30, 2018 and incorporates any known or anticipated changes from the Board's Approved Budget.

While the Minister of Education does not require the Board of Trustees to formally approve the Fall Revised budget it has been the practice of the previous WRPS Board of Trustees to do so.

Trustee Becker entered the meeting at 11:17 a.m. via telephone.

Resolution #WR20181127.1009
Moved By: Lynn Ware
That the Board of Trustees approve the 2018-19 Fall Revised Budget as presented.

Carried

The meeting recessed at 11:56 a.m.
The meeting reconvened at 12:04 p.m.

Combined 3-Year
Mr. Brian Taje, Associate Superintendent: Instruction presented the
The accountability framework for the K-12 education system is a formal structure established by the Ministry to support accountability and transparency throughout the system and to ensure alignment of school authorities and schools with provincial direction. This helps ensure the priority of the education system is the success of the student. The accountability framework consists of:

- **Three-Year Education Plans**, which contain:
  - Measureable outcomes;
  - Performance measures to provide information on achievement of outcomes;
  - Targets to improve low or declining performance levels;
  - Strategies to achieve outcomes and improve results; and
  - Implementation of strategies and programs, adjusting if necessary.

- **Annual Education Results Reports** that publicly report results, assess achievement and indicate whether improvement has taken place.

The Ministry annually reviews school jurisdiction performance based on the 3-Year Education Plan and Annual Education Results Report.

**Resolution #WR20181127.1010**

Moved By: Randy Ermineskin

That the 3-Year Education Plan and Annual Education Results Report be approved as presented.

**Carried**

**Board Policy Review**

It has been the Board's practice to review each Board Policy after an election year.

Attached for review by the Board are the following Policies:

- Board Policy 9: Board Representatives
- Board Policy 10: Policy Making

**Resolution #WR20181127.1011**

Moved By: Randy Ermineskin

That Policy 9 be approved as amended.

**Carried**

**Joint WRPS/County Liaison Committee Meeting Minutes**

Presented as information were the draft minutes from the Joint WRPS/County of Wetaskiwin Liaison Committee meeting which was held on Friday, November 9, 2018.

**Information**

**Audit Committee Meeting**

The notes from the Audit Committee of the Board which met on November 14, 2018 were presented as information.
The Board determined the following topics would be placed as "parking lot" items on the Board Advocacy Committee agenda:

- PUF Funding
- Option opportunities in schools
- Winfield School New School Construction
- Transportation Funding
- Operational and Maintenance Funding
- Rural Sustainability

There was no report at this time.

Trustee Barb Johnson advised there was no report on Canadian Parents for French at this time.

There was no report at this time.

There was no report at this time.

The Leadership Team met on November 1, 2018.

There was no report at this time.

Trustee Lynn Ware briefly reported on Public School Boards Association of Alberta.

A brief verbal report was provided on the Rural School Board Caucus.

Trustee Barb Johnson briefly reported on Teacher Employer Bargaining Authority (TEBA).
Trustee Barb Johnson reported on Wetaskiwin/Ashoro Friendship Society.

Information

Trustee Gursky reported on the Yellowhead Regional Library.

Information

School Council Representation:
Wetaskiwin Composite High School, Ecole Parkdale School – Trustee: Axelsen
Norwood – Trustee: Johnson
Centennial - Trustee: Gursky
Ecole Queen Elizabeth – Trustee: Pettifor
Maskwacis Representative - Trustee: Ermineskin
Division 1: Gwynne, Clear Vista & Colony Schools - Trustee: Ware
Division 2: Griffith Scott - Trustee: Gursky
Division 3: Pigeon Lake, Falun, & Lakedell - Trustee: Peters
Pipestone - Trustee: Pettifor
Division 4: Alder Flats, Buck Mountain Central, Winfield & Lakedell - Trustee: Becker
Verbal reports were received.

Information

The Board Annual Work Plan was attached as information.

Information

Ms. Sherri Senger, advised the Board that Alberta Education requires an Infrastructure Maintenance Renewal Plan be submitted by November 30th. Of the projects listed in the plan at least 30% must be of a capital nature in order to meet Alberta Education funding requirements.
The WRPS 2018-2019 Infrastructure Maintenance Renewal Plan was presented as information.

Information

Mr. Brian Taje, advised that at the November 13, 2018 Regular Board Meeting, the Board accepted the recommendation to develop a Five Year High School Completion Framework in support of the Board’s priority to improve high school completion rates. The Board was asked to consider its preference for development of the proposed framework.
The new Board priority is: To increase the rate of high school completion.
High school completion is a fundamental building block on which other educational and life goals are built; so when students do not complete high school, the toll on the quality of their individual lives is significant. Mr. Taje, advised the Board of implementation practices the would ensure successful high school completion is a collective responsibility throughout the school division. A high school completion strategic framework is being developed and implemented. Providing high quality teaching and responsive supports ensures students will successfully
complete school each day and achieving a foundation in literacy and numeracy is essential.

Trustee Lynn Ware left the meeting at 1:22 p.m.

**Upcoming Events**

- November 29 FOIP Training 8:00 a.m. - 4:30 p.m.
- November 29 Community Consultation - Winfield School
- December 3 ASBA Zone 4 - Wetaskiwin to Host
- December 18, 2018 Regular Board Meeting 9:30 a.m.
- December 18, 2018 Board / Staff Christmas Luncheon 11:45
- Montgomery Glenn Golf Course
- January 8, 2019 Regular Board Meeting 9:30 a.m.

**Millet School**

**Resolution #WR20181127.1012**
Moved By: Rhonda Peters
That the meeting go in to In-Camera, at 1:28 p.m., pursuant to Section 197 of the Municipal Government Act, 2000, Chapter M-26 and amendments thereto, and Division 2 of Part 1 of the Freedom of Information and Protection of Privacy Act, Revised Statutes of Alberta 2000, Chapter F-25 and amendments thereto, to discuss Privileged Information with regards to the Millet School.

Carried

**Resolution #WR20181127.1013**
Moved By: Dave Gursky
That the meeting moves Out of Camera at 1:35 p.m.

Carried

**Resolution #WR20181127.1014**
Moved By: Trustee Gursky
That the Board notifies the Town of Millet that the deadline for notifying the Board of Trustees regarding their interest in Millet School is January 31, 2019.

Carried

**Adjournment**

That the meeting be adjourned at 1:38 p.m.

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Board Chair

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Associate Superintendent: Business