

**BUDGET
REPORT
FOR THE YEAR ENDING AUGUST 31, 2019**

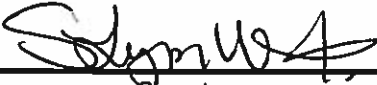


[School Act, Sections 147(2)(b) and 276]

2115 Wetaskiwin Regional Division No. 11

Legal Name of School Jurisdiction

5515 - 47A Avenue Wetaskiwin AB T9A 3S3; 780-352-6018; sengers@wrps.ab.ca

Contact Address, Telephone & Email Address

BOARD CHAIR	
Mrs. Lynn Ware _____ Name	 _____ Signature
SUPERINTENDENT	
Dr. Terry Pearson _____ Name	 _____ Signature
SECRETARY TREASURER or TREASURER	
Ms. Sherri Senger _____ Name	 _____ Signature
Certified as an accurate summary of the year's budget as approved by the Board of Trustees at its meeting held on <u>May 22, 2018</u> . Date	

Version: 170615

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Color coded cells:

blue cells: require the input of data/descriptors wherever applicable
 salmon cells: contain referenced juris. information - protected
 green cells: populated based on information previously submitted

grey cells: data not applicable - protected
 white cells: within text boxes REQUIRE the input of points and data.
 yellow cells: to be completed when yellow only.

HIGHLIGHTS, PLANS, ASSUMPTIONS AND RISKS SUMMARY- 2018/2019 BUDGET REPORT

The following were presented to the Board and approved as underlying the budget. These key points and assumptions used in development of the budget take into consideration the economic environment of the jurisdiction, focus on anticipated changes from current year, and are realistic and consistent with the three year Education Plan. At a minimum, they disclose key budget assumptions, financial & business risks, and specific strategies explaining how this budget will support the jurisdiction's plans.

Budget Highlights, Plans & Assumptions:

Revenue:

All instructional grant funding remains at the 2017-18 rates.

Transportation funding is calculated using the same rates as that used in 2017-18, however, funding is anticipated to increase by \$60,000.

Operations and Maintenance funding is calculated using the same rates as that used in 2017-18, however, funding is anticipated to decrease by \$250,000.

Infrastructure Maintenance Renewal funding decreased by \$151,000 to \$1,223,615.

Bill 1 directs that school boards cannot charge basic instructional school fees. The government has implemented a new funding grant intended to replace the fees revenue a board would have otherwise collected from families. This funding is based on the amount school board's reflected in their 2015-2016 Audited Financial Statements on the Basic Instruction Supplies line on Schedule 8 – Fees. WRPS reported a balance of \$187,848.

School Administration funding was cut by 10% in 2013-2014. This reduction is still in place for the 2018-2019 school year. The funding claw-back related to this reduction will be \$288,453 in 2018-19.

Effective January 1, 2018, the employer contribution to the Local Authorities Pension Plan for support staff was reduced by 1%. As a result, the government has implemented a funding claw-back of \$67,305.

Funding for the School Nutrition Program will increase by \$110,000 from \$250,000 to \$360,000.

Staffing:

Certificated staffing salary grids for 2018-19 include a 0% increase.

Support staff salary grids for 2018-19 include a 0% increase.

The Alberta School Employer Benefit Plan (ASEBP) rates used are those published for the 2018-19 year, which reflect an overall decrease of 1.5% over 2017-18,

Canada Pension Plan, Employment Insurance and Worker's Compensation rates have been included at the 2018 published rates;

The employer's cost of the Local Authorities Pension Plan (LAPP) for support staff has been included consistent with rates provided by LAPP. These rates reflect a decrease of 1% from those rates included in 2017-18.

The 2018-2019 budget reflects a decrease of 1.01 FTE certificated staff and an increase of 2.39 FTE support staff

Enrolment:

Enrolment is projected to increase by 2 FTE students from a total student population base of 3,790.50 FTE students in 2017-2018 to 3,792.50 FTE students in 2018-2019.

Transportation:

Reduced the deficit by \$147,908 compared to 2017-2018. This is a result of a 0.50 FTE position transferred to administration, increased funding and reduced number of instructional days requiring transportation service.

Operations & Maintenance:

Insurance rates are anticipated to increase by 15-20%.

Deficit is anticipated to increase by \$280,349. \$250,000 of this increase is a result of a reduction in funding.

Board & System Administration:

This budget is under the allowable expenditure cap by \$294,303 and is anticipated to balance to a zero net surplus/deficit.

Significant Business and Financial Risks:

Projected surplus for 2017-18 may be less than anticipated.

Any significant increase to the Consumer Price Index (CPI) for purchased goods and services will have a negative impact on purchasing power.

2018-2019 actual enrolment is lower than anticipated.

Unanticipated staff illness occurs.

The Province of Alberta settles a provincial agreement with the ATA that has financial implications which are not fully funded by Alberta Education.

Local bargaining results in financial implications not calculated in the 2018-19 budget.

BUDGETED STATEMENT OF OPERATIONS
for the Year Ending August 31

	Approved Budget 2018/2019	Fall Budget Update 2017/2018	Actual Audited 2016/2017
REVENUES			
Alberta Education	\$49,278,459	\$48,180,727	\$45,647,726
Other - Government of Alberta	\$379,401	\$406,079	\$488,135
Federal Government and First Nations	\$6,168,126	\$6,703,681	\$5,376,348
Other Alberta school authorities	\$14,000	\$14,000	\$13,975
Out of province authorities		\$0	\$0
Alberta Municipalities-special tax levies		\$0	\$0
Property taxes		\$0	\$0
Fees	\$877,247	\$604,192	\$616,776
Other sales and services	\$239,259	\$309,319	\$522,236
Investment income	\$90,000	\$90,000	\$93,962
Gifts and donations	\$100,000	\$100,000	\$266,808
Rental of facilities	\$23,950	\$25,100	\$28,702
Fundraising	\$200,000	\$200,000	\$196,424
Gains on disposal of capital assets		\$0	\$50,000
Other revenue	\$250,000	\$210,000	\$291,575
TOTAL REVENUES	\$57,620,442	\$56,843,098	\$53,592,667
EXPENSES			
Instruction - Early Childhood Services	\$2,700,000	\$2,600,000	\$2,607,566
Instruction - Grades 1-12	\$41,845,675	\$40,939,961	\$38,696,339
Plant operations & maintenance	\$8,881,687	\$8,074,112	\$6,807,666
Transportation	\$2,671,330	\$2,756,938	\$2,520,079
Administration	\$2,445,845	\$2,470,000	\$2,452,560
External Services		\$0	\$104,812
TOTAL EXPENSES	\$58,544,537	\$56,841,011	\$53,189,022
ANNUAL SURPLUS (DEFICIT)	(\$924,095)	\$2,087	\$403,645

BUDGETED ALLOCATION OF EXPENSES (BY OBJECT)
for the Year Ending August 31

	Approved Budget 2018/2019	Fall Budget Update 2017/2018	Actual Audited 2016/2017
EXPENSES			
Certificated salaries	\$23,610,934	\$24,036,092	\$22,659,745
Certificated benefits	\$5,367,405	\$5,298,848	\$5,159,713
Non-certificated salaries and wages	\$10,790,543	\$10,639,382	\$10,567,636
Non-certificated benefits	\$3,399,285	\$3,378,347	\$3,087,545
Services, contracts, and supplies	\$12,028,432	\$11,317,475	\$8,617,684
Capital and debt services			
Amortization of capital assets			
Supported	\$2,650,000	\$1,865,000	\$1,845,351
Unsupported	\$437,700	\$78,000	\$900,843
Interest on capital debt			
Supported	\$3,538	\$11,167	\$16,853
Unsupported		\$0	\$0
Other interest and finance charges	\$6,700	\$6,700	\$6,360
Losses on disposal of capital assets		\$0	\$9,706
Other expenses	\$250,000	\$210,000	\$317,586
TOTAL EXPENSES	\$58,544,537	\$56,841,011	\$53,189,022

BUDGETED SCHEDULE OF FEE REVENUE
for the Year Ending August 31

	Approved Budget 2018/2019	Fall Budget Update 2017/2018	Actual 2016/2017
FEEs			
TRANSPORTATION	\$25,000	\$28,000	\$28,772
BASIC INSTRUCTION SUPPLIES (Instructional supplies, & materials)	\$0	\$0	\$194,584
LUNCHROOM SUPERVISION & NOON HOUR ACTIVITY FEES	\$0	\$0	\$0
FEES TO ENHANCE BASIC INSTRUCTION			
Technology user fees	\$0	\$0	\$0
Alternative program fees	\$0	\$0	\$0
Fees for optional courses	\$87,445	\$74,365	\$99,594
ECS enhanced program fees	\$12,240	\$10,000	\$9,390
ACTIVITY FEES			
Other fees to enhance education (Describe here)	\$44,175	\$49,002	\$0
NON-CURRICULAR FEES			
Extra-curricular fees	\$375,095	\$288,700	\$140,109
Non-curricular goods and services	\$20,612	\$20,535	\$13
NON-CURRICULAR TRAVEL			
OTHER FEES (Describe here)	\$0	\$0	\$15,041
TOTAL FEES	\$877,247	\$604,192	\$616,776

*PLEASE DO NOT USE "SCHOOL GENERATED FUNDS" AS A CATEGORY

Please disclose amounts paid by parents of students that are recorded as "Other sales and services" (rather than fee revenue). Note that this schedule should include only amounts collected from parents and so it may not agree with the Statement of Operations.		Approved Budget 2018/2019	Fall Budget Update 2017/2018	Actual 2016/2017
Cafeteria sales, hot lunch, milk programs		\$140,000	\$100,000	\$87,436
Special events		\$40,000	\$40,000	\$56,803
Sales or rentals of other supplies/services		\$35,000	\$35,000	\$93,057
Out of district unfunded student revenue		\$0	\$0	\$0
International and out of province student revenue		\$0	\$0	\$0
Adult education revenue		\$0	\$0	\$0
Preschool		\$0	\$0	\$0
Child care & before and after school care		\$0	\$0	\$0
Lost item replacement fees		\$0	\$0	\$6,493
Bulk supply sales		\$0	\$0	\$0
Other (describe)	Recycling & Miscellaneous	\$35,000	\$35,000	\$47,786
Other (describe)	Other sales (describe here)	\$0	\$0	\$0
Other (describe)	Other sales (describe here)	\$0	\$0	\$0
Other (describe)	Other sales (describe here)	\$0	\$0	
Other (describe)	Other sales (describe here)	\$0	\$0	
TOTAL		\$250,000	\$210,000	\$291,575

PROJECTED SCHEDULE OF CHANGES IN ACCUMULATED OPERATING SURPLUS (SUMMARY)
for the Year Ending August 31

	(1)	(2)	(3)	(4)	(5)	(6) (7)	
	ACCUMULATED OPERATING SURPLUS (2+3+4+7)	INVESTMENT IN TANGIBLE CAPITAL ASSETS	ENDOWMENTS	ACCUMULATED SURPLUS FROM OPERATIONS (5+6)	UNRESTRICTED SURPLUS	INTERNALLY RESTRICTED OPERATING RESERVES	CAPITAL RESERVES
Actual balances per AFS at August 31, 2017	\$7,850,134	\$4,398,178	\$80,782	\$3,015,168	\$0	\$3,015,168	\$356,006
2017/2018 Estimated Impact to AOS for:							
Prior period adjustment	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Estimated surplus(deficit)	\$2,087			\$2,087	\$2,087		
Estimated board funded capital asset additions		\$279,988		(\$279,988)	(\$279,988)	\$0	\$0
Estimated disposal of unsupported tangible capital assets	\$0	(\$32,653)		\$32,653	\$32,653		\$0
Estimated amortization of capital assets (expense)		(\$3,087,700)		\$3,087,700	\$3,087,700		
Estimated capital revenue recognized - Alberta Education		\$2,650,000		(\$2,650,000)	(\$2,650,000)		
Estimated capital revenue recognized - Other GOA		\$0		\$0	\$0		
Estimated capital revenue recognized - Other sources		\$0		\$0	\$0		
Estimated changes in Endowments	\$0		\$0	\$0	\$0		
Estimated unsupported debt principal repayment		\$0		\$0	\$0		
Estimated reserve transfers (net)				\$114,755	(\$192,472)	\$307,227	(\$114,755)
Estimated assumptions/transfers of operations (explain)	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Estimated Balances for August 31, 2018	\$7,852,221	\$4,207,793	\$80,782	\$3,322,395	\$0	\$3,322,395	\$241,251
2018/2019 Budget projections for:							
Budgeted surplus(deficit)	(\$924,095)			(\$924,095)	(\$924,095)		
Projected board funded capital asset additions		\$0		\$0	\$0	\$0	\$0
Budgeted disposal of unsupported tangible capital assets	\$0	\$0		\$0	\$0		\$0
Budgeted amortization of capital assets (expense)		(\$3,087,700)		\$3,087,700	\$3,087,700		
Budgeted capital revenue recognized - Alberta Education		\$2,650,000		(\$2,650,000)	(\$2,650,000)		
Budgeted capital revenue recognized - Other GOA		\$0		\$0	\$0		
Budgeted capital revenue recognized - Other sources		\$0		\$0	\$0		
Budgeted changes in Endowments	\$0		\$0	\$0	\$0		
Budgeted unsupported debt principal repayment		\$0		\$0	\$0		
Projected reserve transfers (net)				\$0	\$486,395	(\$486,395)	\$0
Projected assumptions/transfers of operations (explain)	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Projected Balances for August 31, 2019	\$6,928,126	\$3,770,093	\$80,782	\$2,836,000	\$0	\$2,836,000	\$241,251

SCHEDULE OF USES FOR ACCUMULATED SURPLUSES AND RESERVES
for the Year Ending August 31

		Unrestricted Surplus Usage			Operating Reserve Usage			Capital Reserve Usage		
		Year Ended			Year Ended			Year Ended		
		31-Aug-2019	31-Aug-2020	31-Aug-2021	31-Aug-2019	31-Aug-2020	31-Aug-2021	31-Aug-2019	31-Aug-2020	31-Aug-2021
Projected opening balance		\$0	\$0	\$0	\$3,322,304	\$2,836,000	\$2,836,000	\$241,251	\$241,251	\$241,251
Projected excess of revenues over expenses (surplus only)	Estimation add'l space on ACS3 ACS4	\$0	\$0	\$0						
Budgeted disposal of unsupported tangible capital assets	Estimation add'l space on ACS3 ACS4	\$0	\$0	\$0		\$0	\$0	\$0	\$0	\$0
Budgeted amortization of capital assets (expense)	Estimation add'l space on ACS3 ACS4	\$3,087,700	\$0	\$0		\$0	\$0	\$0	\$0	\$0
Budgeted capital revenue recognized	Estimation add'l space on ACS3 ACS4	(\$2,050,000)	\$0	\$0		\$0	\$0	\$0	\$0	\$0
Budgeted changes in Endowments	Estimation add'l space on ACS3 ACS4	\$0	\$0	\$0		\$0	\$0	\$0	\$0	\$0
Budgeted unsupported debt principal repayment	Estimation add'l space on ACS3 ACS4	\$0	\$0	\$0		\$0	\$0	\$0	\$0	\$0
Projected reserves transfers (net)	Estimation add'l space on ACS3 ACS4	\$486,305	\$0	\$0	(\$486,305)	\$0	\$0	\$0	\$0	\$0
Projected assumptions/transfers of operations	Estimation add'l space on ACS3 ACS4	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Increase in (use of) school generated funds	Estimation add'l space on ACS3 ACS4	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
New school start-up costs	Estimation add'l space on ACS3 ACS4	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Decentralized school reserves	Estimation add'l space on ACS3 ACS4	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Non-recurring certificated remuneration	Estimation add'l space on ACS3 ACS4	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Non-recurring non-certificated remuneration	Estimation add'l space on ACS3 ACS4	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Non-recurring contracts, supplies & services	Estimation add'l space on ACS3 ACS4	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Professional development, training & support	Estimation add'l space on ACS3 ACS4	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Salary negotiation expenses	Estimation add'l space on ACS3 ACS4	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Full-day kindergarten	Estimation add'l space on ACS3 ACS4	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
English language learners	Estimation add'l space on ACS3 ACS4	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
First nations, Mobe, Inuit	Estimation add'l space on ACS3 ACS4	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
CH&S / wellness programs	Estimation add'l space on ACS3 ACS4	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
B & S administration organization / reorganization	Estimation add'l space on ACS3 ACS4	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Debt repayment	Estimation add'l space on ACS3 ACS4	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Fair Market Value related costs (unfunded)	Estimation add'l space on ACS3 ACS4	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Non-salary related programming costs (capital)	Estimation add'l space on ACS3 ACS4	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Repairs & maintenance - School building & land	Estimation add'l space on ACS3 ACS4	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Repairs & maintenance - Technology	Estimation add'l space on ACS3 ACS4	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Repairs & maintenance - Vehicle & transportation	Estimation add'l space on ACS3 ACS4	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Repairs & maintenance - Administration building	Estimation add'l space on ACS3 ACS4	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Repairs & maintenance - PDM building & equipment	Estimation add'l space on ACS3 ACS4	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Repairs & maintenance - Other (capital)	Estimation add'l space on ACS3 ACS4	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital assets - School land & building	Estimation add'l space on ACS3 ACS4	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital assets - School modernization	Estimation add'l space on ACS3 ACS4	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital assets - School modular & additions	Estimation add'l space on ACS3 ACS4	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital assets - School building partnerships projects	Estimation add'l space on ACS3 ACS4	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital assets - Technology	Estimation add'l space on ACS3 ACS4	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital assets - Vehicle & transportation	Estimation add'l space on ACS3 ACS4	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital assets - Administration building	Estimation add'l space on ACS3 ACS4	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital assets - PDM building & equipment	Estimation add'l space on ACS3 ACS4	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital assets - Other	Estimation add'l space on ACS3 ACS4	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Building leases	Estimation add'l space on ACS3 ACS4	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Projected 2019-20 Operating Deficit	Estimation add'l space on ACS3 ACS4	(\$324,000)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other 1 - please use this row only if no other row is appropriate	Estimation add'l space on ACS3 ACS4	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other 2 - please use this row only if no other row is appropriate	Estimation add'l space on ACS3 ACS4	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other 3 - please use this row only if no other row is appropriate	Estimation add'l space on ACS3 ACS4	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other 4 - please use this row only if no other row is appropriate	Estimation add'l space on ACS3 ACS4	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Estimated closing balance for operating contingency		\$0	\$0	\$0	\$2,836,000	\$2,836,000	\$2,836,000	\$241,251	\$241,251	\$241,251

Total surplus as a percentage of 2019 Expenses 0.20% 0.20% 0.20%
ASB as a percentage of 2019 Expenses 4.94% 4.94% 4.94%

**ANTICIPATED CHANGES IN ACCUMULATED OPERATING SURPLUS (SUPPLEMENTARY DETAIL)
for the Year Ending August 31**

The following provides further explanation of the anticipated changes to each component of AOS for the 2017/2018, 2018/2019, 2019/2020, and 2020/2021 years as outlined on pages 6 and 7. Please provide information on the acquisition of significant unsupported capital, non-recurring project expenditures, and intended use of funds to August 31, 2020. Note that unrestricted surplus, operating reserves, and/or capital reserves should include the jurisdiction's contingency for unexpected or emergent issues.

Additional detail on uses of Accumulated Operating Surplus:

2017/2018

Provide an explanation of material changes from the fall budget update originally submitted in November, 2017 for annual operating surplus (deficit), capital acquisitions, endowments, and/or other changes affecting unrestricted surplus, operating reserves, and capital reserves.

2018/2019

Please provide additional detail regarding uses of unrestricted surplus, operating reserves, and capital reserves not described on pages 6 and 7.

**ANTICIPATED CHANGES IN ACCUMULATED OPERATING SURPLUS (SUPPLEMENTARY DETAIL)
for the Year Ending August 31**

The following provides further explanation of the anticipated changes to each component of AOS for the 2017/2018, 2018/2019, 2019/2020, and 2020/2021 years as outlined on pages 6 and 7. Please provide information on the acquisition of significant unsupported capital, non-recurring project expenditures, and intended use of funds to August 31, 2020. Note that unrestricted surplus, operating reserves, and/or capital reserves should include the jurisdiction's contingency for unexpected or emergent issues.

Additional detail on uses of Accumulated Operating Surplus:

2019/2020

Please provide additional detail regarding uses of unrestricted surplus, operating reserves, and capital reserves not described on pages 6 and 7.

2020/2021

Please provide additional detail regarding uses of unrestricted surplus, operating reserves, and capital reserves not described on pages 6 and 7.

August 31, 2021

Describe the jurisdiction's intended use of unrestricted surplus, operating reserves, and capital reserves balances expected as at August 31, 2021.

**PROJECTED STUDENT STATISTICS
FULL TIME EQUIVALENT (FTE) ENROLLED STUDENTS**

	Budgeted 2018/2019 (Note 2)	Actual 2017/2018	Actual 2016/2017	Notes
GRADES 1 TO 12				
Eligible Funded Students:				
Grades 1 to 9	2,260	2,260	2,203	Head count
Grades 10 to 12	847	836	845	Note 3
Total	3,107	3,096	3,048	Grades 1-12 students eligible for base instruction funding from Alberta Education.
Percentage Change	0.4%	1.6%		
Other Students:				
Total	492	503	524	Note 4
Total Net Enrolled Students	3,599	3,599	3,572	
Home Ed and Blended Program Students	52	43	30	Note 5
Total Enrolled Students, Grades 1-12	3,651	3,642	3,602	
Percentage Change	0.2%	1.1%		
Of the Eligible Funded Students:				
Students with Severe Disabilities	220	215	187	FTE of students with severe disabilities as reported by the board via PASI
Students with Mild/Moderate Disabilities	290	285	239	FTE of students identified with mild/moderate disabilities as reported by the board via PASI.

EARLY CHILDHOOD SERVICES (ECS)

Eligible Funded Children	272	287	312	ECS children eligible for ECS base instruction funding from Alberta Education.
Other Children	11	10	18	ECS children not eligible for ECS base instruction funding from Alberta Education.
Total Enrolled Children - ECS	283	297	330	
Program Hours	475	475	475	Minimum: 475 Hours
FTE Ratio	0.500	0.500	0.500	Actual hours divided by 950
FTE's Enrolled, ECS	142	149	165	
Percentage Change	-4.7%	-10.0%		
Of the Eligible Funded Children:				
Students with Severe Disabilities	68	68	80	FTE of students with severe disabilities as reported by the board via PASI.
Students with Mild/Moderate Disabilities	22	22	7	FTE of students identified with mild/moderate disabilities as reported by the board via PASI.

NOTES:

- 1) Enrolment is to be completed WHEREVER APPLICABLE and are 'as at September 30th' for each year.
- 2) Budgeted enrolment is to be based on best information available at time of the 2016/2017 budget report preparation.
- 3) The # of FTE grade 10-12 students is determined by taking the total # of students' credits / 35, where 35 CEU's = 1 FTE
- 4) Other Grade 1-12 students that are not eligible for base instruction funding from Alberta Education include First Nations students living on reserves for which tuition fee payments are made from Band or AANDC (Code 330), students younger than 5 1/2 or older than 20, and out-of-province and foreign students.
- 5) Because they are funded separately, Home Education students are not included with total net enrolled students. In the blended program, funding per student is pro-rated on the percentage of the student's program which is taken at school and at home, home education students are assigned a weighting of 0.25 FTE for base funding.

**PROJECTED STAFFING STATISTICS
FULL TIME EQUIVALENT (FTE) PERSONNEL**

	Budgeted 2016/2016	Actual 2017/2016	Fall Budget 2017/2016	Actual 2016/2017	Notes
CERTIFICATED STAFF					
School Based	237.0	238.0	238.0	221.6	Teacher certification required for performing functions at the school level
Non-School Based	4.0	4.0	4.0	4.0	Teacher certification required for performing functions at the system/central office level
Total Certificated Staff FTE	241.0	242.0	242.0	225.6	FTE for personnel possessing a valid Alberta teaching certificate or equivalency
Percentage change from prior period	-0.4%	7.3%	-0.4%	7.3%	
If an average standard cost is used, please disclose rate					
Student F.T.E. per certificated Staff	\$ 104 800	\$ 104 000		\$ 106 200	
Certificated Staffing Change due to:					
Enrollment Change	(1.0)	-	-	18.6	# negative change impact, the small class size initiative is to include any/all teachers retained
Small Class Size Initiative	-	-	-	n/a	# enrollment change impact on teacher FTEs is negative, include any/all teachers retained
Other Factors	-	-	-	n/a	Change program
Total Change	(1.0)	-	-	n/a	Year-over-year change in Certificated FTE
Breakdown, where total change is Negative:					
Continuous contracts terminated	-	-	-	n/a	FTEs
Non-permanent contracts not being renewed	(1.0)	-	-	n/a	FTEs
Other (retirement, attrition, etc.)	-	-	-	n/a	Change program
Total Negative Change in Certificated FTEs	(1.0)	-	-	n/a	Breakdown required where year-over-year total change in Certificated FTE is negative only
NON-CERTIFICATED STAFF					
Instructional	188.8	185.3	188.3	177.6	Personnel providing instruction support for schools under 'Instructor' program areas
Plant Operations & Maintenance	41.6	40.2	40.3	41.2	Personnel providing support to maintain school facilities
Transportation	1.1	1.6	1.6	1.8	Personnel providing direct support to the transportation of students to and from school
Other	18.6	18.2	18.2	18.4	Personnel in Board & System Admin and External services areas
Total Non-Certificated Staff FTE	249.9	246.4	246.4	238.0	FTE for personnel not possessing a valid Alberta teaching certificate or equivalency
Percentage Change	1.0%	2.8%	1.0%	2.8%	
Explanation of Changes:					
Additional Information					
Are non-certificated staff subject to a collective agreement? <input type="checkbox"/>					
Please provide terms of contract for 2017/18 and future years for non-certificated staff subject to a collective agreement along with the number of qualifying staff FTEs					
Drop Down bar above would not work. Answer to question on line 45 is No					

BOARD AND SYSTEM ADMINISTRATION 2018/2019 EXPENSES UNDER (OVER) MAXIMUM LIMIT	
TOTAL EXPENSES (From "Total" column of Line 28 of Schedule of Program Operations)	\$58,544,537
Enter Number of Net Enrolled Students:	3,599
Enter Number of Funded (ECS) Children:	272
Enter "C" if Charter School	
STEP 1	
Calculation of maximum expense limit percentage for Board and System Administration expenses	
If "Total Net Enrolled Students" are 6,000 and over = 3.6%	4.68%
If "Total Net Enrolled Students" are 2,000 and less = 5.4%	
The Maximum Expense Limit for Board and System Administration is based on an arithmetical proration for the TOTAL FTE count for grades 1-12, net of Home Education AND Adult students, between 2,000 to 6,000 at .00045 per FTE (Example: 4,500 FTE count grades 1-12 = 6,000 - 4,500 = 1,500 X .00045 = 0.675% plus 3.6% = maximum expense limit of 4.28%).	
STEP 2	
A. Calculate maximum expense limit amounts for Board and System Administration expenses	
Maximum Expense Limit percentage (Step 1) x TOTAL EXPENSES	\$2,740,148
B. Considerations for Charter Schools and Small School Boards:	
If charter schools and small school boards	
The amount of Small Board Administration funding (Funding Manual Section 1.13)	\$0
2018/2019 MAXIMUM EXPENSE LIMIT (the greater of A or B above)	\$2,740,148
Actual Board & System Administration from G31 of "Budgeted Statement of Operations"	\$2,445,845
Amount Overspent	\$0

2115

4.18%