WETASKIWIN REGIONAL PUBLIC SCHOOLS
5515-47 A Avenue
Wetaskiwin, Alberta T9A 3S3
"Inspiring students to become the best they can be"

Regular Board Meeting
Meeting Type: Regular Board Meeting
Date: Tuesday, March 13, 2018
Start time: 9:30 AM
Location: Wetaskiwin Regional Public Schools Board Room

Attendance

Present were:
Trustee
- Lynn Ware
- Dave Gursky (via telephone)
- Karen Becker
- Randy Ermineskin
- Barb Johnson
- Rhonda Peters
- Jayne Pettifor

Superintendent
- Terry Pearson

Associate Superintendent
- Brian Taje
- Sherri Senger

Central Administration
- Shannon Dewald

Communications Coordinator
- Sherry Knull

Absent:
Trustee
- Leanne Axelsen

Associate Superintendent
- Rick Hayes

Information

Call to Order
Trustee Lynn Ware called the Regular Meeting of the Board of Trustees of Wetaskiwin Regional Public Schools to order at 9:29 a.m.

Oath of Office
As per School Act RSA 2000 Chapter S-3 76 a,b
Trustee Elect Rhonda Peters
- took and subscribed to the official oath prescribed the Oaths of Office Act before commencing the trustee’s duties, and
- deposited the oath with the secretary of the board.

Ms. Sherri Senger, Associate Superintendent: Business administered the Oath of Office to Mrs. Rhonda Peters.
Conflict of Interest

Sections 80 (1) and 81 (1) of the *School Act* (attached) defines conflict of interest and pecuniary interest as well as outlines when it is appropriate for trustees to declare a conflict.

Trustee Rhonda Peters was advised to review the form, sign and return it to the Associate Superintendent: Business.

Treaty 6 Land Acknowledgement

Board Chair Lynn Ware began the meeting with the Treaty 6 Land Acknowledgement as follows:

"We acknowledge that we are on Treaty Six territory and we recognize all the many First Nations, Metis, Inuit and non-First Nations whose footsteps have marked these lands."

Approval of Agenda

**Resolution #WR20180313.1001**

Moved By: Barb Johnson

That the agenda be approved for the Regular Board Meeting (2018/03/13) with the following amendments:

- 10.5 Conference Attendance
- 13.3 February 2018 Financial Statements (#20180310001)
- 14.1 ASBA Correspondence

Carried

Minutes Approval

**Resolution #WR20180313.1002**

Moved By: Randy Ermineskin

That the minutes for the Regular Board Meeting (2018/02/27) be adopted as presented.

Carried

WCHS Celebrating Excellence 100% Diploma Exams

Mr. Kris Denney, WCHS Principal was in attendance to inform the Board of the following:

Grade 12 students who achieved 100% on the January Diploma Exams

- Cassidy Maplethorpe 100% in Physics 30
- Aua Nollido 100% in Physics 30 and Math 30-1

Board Chair Lynn Ware presented each student with a cheque on behalf of the Board. It has been the practice of the Board to present $100.00 cheques per 100% achievement on diploma examinations.

Kakehashi Project

Ms. Jeanette Simpson and Mr. Michael Spinney as well as most of the attendees from the Kakehashi Project were in attendance to inform the Board about the Kakehashi Project.

The students presented to the Board on their experiences and what they learned as being part of this project.

Mrs. Simpson advised that to be invited to be a part of the Kakehashi
Project is like winning a lottery. Only a few schools and universities in North America have received this invitation over the last 10-12 years. Thirteen WCHS students in grade 10 and 11 were selected from personal essays they were asked to write outlining why they would like to visit Japan. Their flights, accommodation, meals, and tours were completely covered by the Japanese government. The Wetaskiwin Composite High School traveled together by bus and bullet train (Shinkansen) with an interpreter for the entire week we were in Japan. The group visited the Imperial Palace, TEPIA (Association for Technological Excellence Promotion Innovative Advances), Asakusa, where the traditional Sensoji Temples are in Tokyo and then traveled 416 km north to Miyagi Prefecture to learn about the relief efforts still underway after the tsunami of 2011. Here, we spent 2 days with homestay families, learned how to make crafts out of silkworm cocoons and toured Minamisanriku Town, where the biggest impact of this tsunami was felt. Students experienced traditional Japanese cuisine and stayed in hotels when they were not with their homestay families. They students were paired with another Canadian school that consisted of 8 students from Bishop Strachan School in Toronto Ontario. This was a great union of Canadian students spanning across Canada from the west to east. Great friendships were formed and all students worked together with Japanese families to make this experience rich and rewarding. Thirteen WCHS students and 2 supervisors were able to take advantage of this opportunity to travel to Japan on February 5-13, 2018 as part of the Kakehashi Project. The students were:

Maryam Adebisi, Amy Beerwort, Elizabeth Buchaski, Rowan Day, Rachel Gelowitz, Kyra Gusdal, David Ma, Hoyi Ma, Lily Ng, Ryan Pinaso Brianne Rasmuson, Meagan Toohey, Elizabeth Wright.

Chaperones were Michael Spinney and Jeanette Simpson.

Mrs. Simpson, Mr. Denney Mr. Spinney and the delegation of students left the meeting at 10:05 a.m.

Mr. Brian Taje, Associate Superintendent: Instruction advised that at the request of the Board, background information regarding staff development is provided to support its deliberations and approval of the 2018-2019 School Calendars.

The Associate Superintendent Instruction was assigned the following tasks, as recorded in the minutes of the 2018/02/13 Board Meeting: The Board requested:

- further information on professional development costs
- what the allocation model for professional development will look like in 2018-2019
- information on how they can assure that time used for collaboration will have a direct impact on students.

Mr. Taje reviewed the additional information with the Board and provided clarification on the above three areas in question. A lengthy discussion ensued.
Mr. Brian Taje, Associate Superintendent: Instruction advised that on the calendar consultation feedback presented at the January 23, 2018 Board meeting, and after further discussion with Leadership Team on February 1, 2018, two revised draft versions of the 2018-2019 School Year Calendars are prepared.

The first revised draft calendars includes changes based on calendar consultation feedback:

- scheduling the November 13 PD day to Friday, November 9 to be consistent with Friday PD Days;
- scheduling the December 21 Parent-Teacher In Lieu day to November 13;

The RTI 2018-2019 DRAFT School Year Calendars include changes based on calendar consultation feedback AND the additional six Professional Learning Collaboration days as per the Leadership Team’s presentation to the Board on January 9, 2018.

A lengthy discussion ensued.

**Resolution #WR20180313.1003**

Moved By: Randy Ermineskin

The Board approves the 2018-2019 Standard Regular School Year Calendars with 196 operational days and 14 non instructional days and a total of 182 Instructional days.

**Votes:**

- **In Favour:** Barb Johnson, Dave Gursky, Randy Ermineskin, Karen Becker, Jayne Pettifor, Rhonda Peters
- **Opposed:** Lynn Ware
- **Absent:** Leanne Axelsen

**Carried**

**Resolution #WR20180313.1004**

Moved By: Karen Becker

That a committee be established to investigate and further explore job embedded collaboration time in conjunction with the school calendar for the 2019 -2020 school year calendar consultation.

**Carried**

The meeting recessed at 11:24 a.m.

The meeting reconvened at 11:35 a.m.

After one year outstanding school fees are forwarded to a collection agency. This agency only pursues outstanding fees for a period of two years. Therefore, it has been our practice to bring a recommendation forward to the Board asking to write-off any fees owed to the Board for a period longer than two years. It has been our practice to bring this request forward on an annual basis.

As part of the audit for the year ended August 31, 2018 we will be adding outstanding fees for the 2017-2018 school year. Currently, fee balances are recorded as outstanding as follows:

2015-2016 $16,151.20
2016-2017 $24,357.15
For Trustees information, efforts made to collect outstanding fees are tracked and summarized on an annual basis. Attached is the 2016-2017 summary which reflects that 548 first notice letters were distributed from Central Office. We collected on 73 of those notices before sending out another 475 second notices. We collected on another 163 of those notices before forwarding 312 to collections. GroupEcho Collections has been able to collect on 29 notices as of February 22, 2018. Notices are issued on a per student basis.

**Resolution #WR20180313.1005**
Moved By: Barb Johnson
That the Board of Trustees approve the write-off of $16,151.20 which is the uncollected balance of school fees for the 2015-2016 school year.

**Carried**

**CMHA Conference**
**(Action)**
**(Issue #20180313002)**

Trustee Barb Johnson requested permission to attend the Canadian Mental Health Association Conference to be held in Edmonton on June 4 + 5, 2018 in Edmonton. Trustee Johnson indicated that she will attend this conference in lieu of attending the ASBA spring AGM.

**Resolution #WR20180313.1006**
Moved By: Karen Becker
That Trustee Johnson attend the Canadian Mental Health Association conference on June 4 & 5, 2018 in Edmonton.

**Carried**

**2018-2019 Mileage Compensation Rate**
**(Action)**
**(Issue #20180227003)**

Ms. Sherri Senger, Associate Superintendent: Business indicated that administration has surveyed surrounding jurisdictions to compare their mileage compensation rates to that which is offered by WRPS. Survey results are attached. WRPS currently compensates mileage at a rate of $0.53/km which is in line with the average rate of $0.528/km reflected in the survey.

**Resolution #WR20180313.1007**
Moved By: Dave Gursky
That the 2018-2019 mileage compensation rate remain at $0.53 per kilometer.

**Carried**

**2018-2019 Projected Enrollment**
**(Information)**
**(Issue #20180225001)**

Ms. Sherri Senger, Associate Superintendent: Business advised that in preparation of the 2018-2019 Spring Budget development, the Associate Superintendent, Business requested that principals provide their student enrollment projections anticipated as at September 30, 2018. In addition to principals projections, the Associate Superintendent, Business has used the Baragar software to generate enrollment projections for the 2018-2019 school year.

Ms. Senger, presented documents that summarize the 2018-2019 student enrollment projections.

Discussion ensued regarding evaluating Centralized Budgeting verses Site Based Budgeting process. Trustee Becker referred to Resolution # 201511241006 which read as follows:
That a centralized budgeting process be used for the 2015-2016 and 2016-2017.

Trustee Becker requested the discussion regarding the Site Based Budgeting vs. Centralized Budgeting process be studied further.

**Resolution #WR20180313.1008**
Moved By: Karen Becker
That the Board continue with the Centralized Budgeting process for the 2018-2019 School Year and initiate a review of Centralized verses Site Based Budgeting processes.

**Carried**

**Board Annual Work Plan**
The Board Annual Work Plan was presented as information.

**February 2018 Financial Statements**
Board Policy#2, Role of the Board, Section 8.4 requires that the Board receive a monthly balance sheet and statement of revenue and expenditures report, and monitor fiscal management of the Division. Ms. Sherri Senger presented the financial statements for the month ending February 28, 2018 as information.

**ASBA Correspondence**
Trustee Becker indicated that the ASBA has been forwarding correspondence written by concerned Boards regarding the ASBA commissioned Comparative Analysis of Superintendent Salaries report. Several Board's across the province have written letters voicing concerns regarding this report and the manner in which it was released. Trustee Becker requested that the Board consider whether or not they would like to write a letter regarding this report. Discussion ensued and the Board will determine at a future time as to whether they would like to take further action.

**ASHORO Friendship Society**
Trustee Barb Johnson reported as the representative on the ASHORO Friendship Society.

**ASBA Zone 4**
ASBA Zone 4 Representative Jayne Pettifor reported on ASBA Zone 4 as information.

**Canadian Parents for French**
Barb Johnson indicated that there was no report on Canadian Parents for French at this time.

**Leadership Team**
Dr. Terry Pearson, Superintendent of Schools advised that the Leadership Team met on March 1, 2018. There are no minutes from this meeting as the Alberta Teachers' Association facilitated an all day workshop on
Leaders of Tomorrow
(Representative Reports)
(Issue #20180305005)

The next Leaders of Tomorrow meeting is scheduled for April 5, 2018. The Leaders of Tomorrow Awards Event will be held on April 16, 2018, at the Reynolds Alberta Museum.

Public School Board Association
(Representative Reports)
(Issue #20180305006)

Trustee Karen Becker, PSBAA Representative provided a report on PSBAA activities as information.

Rural School Boards Caucus
(Representative Reports)
(Issue #20180305007)

Trustee Karen Becker provided a report on the Rural School Boards Caucus.

Resolution #WR20180313.1009
Moved By: Barb Johnson
That Wetaskiwin Regional Public Schools provide $550.00 per year to the Rural School Board Caucus for cost recovery of meetings held by the Rural School Board Caucus of Alberta.

School Community Health Education Partnership (SCHEP)
(Representative Reports)
(Issue #20180305004)

Jayne Pettifor the Board representative on the School Community Health Education Partnership (SCHEP) advised that the next meeting is scheduled for May 28, 2018 and there was not report at this time.

Teacher Employer Bargaining Authority
(Representative Reports)
(Issue #20180305008)

Barb Johnson the Board's representative of the Teacher Employer Bargaining Authority advised that there was nothing to report at this time.

Wetaskiwin Community Learning Council
(Representative Reports)
(Issue #20180305009)

Trustee Barb Johnson the representative of the Wetaskiwin Community Learning Council provided a brief report.

Yellowhead Regional Library
(Representative Reports)
(Issue #20180305010)

Board representative Dave Gursky indicated that there was no Yellowhead Regional Library report at this time.

Trustee School Council Activity Reports
(Representative Reports)
(Issue #20180305011)

Board Chair Lynn Ware asked the Trustees to report on pressing matters being brought forward by their respective School Councils due to time constraints for this meeting. Trustees indicated there was no pressing School Council announcements at this time.

A brief discussion ensued regarding providing opportunity for Trustees who missed the scheduled Trustee visits to schools. Interested Trustees

Teacher Supervision.
are to advise Mr. Brian Taje, Associate Superintendent: Instruction which school visits they missed and he will arrange additional visits.

**Upcoming Events**

- March 21, 2018, Public Forum - Millet School 7:00 p.m.
- March 26, 2018, ASBA Zone 4 Meeting
- April 5, 2018, Leadership Team Meeting
- April 10, 2018, Regular Board Meeting 9:30 a.m.
- April 16, 2018, Leaders of Tomorrow Event 7:00 p.m.
- April 23, 2018, ASBA Zone 4 Meeting
- April 24, 2018, Regular Board Meeting

**ATA Negotiating**

- **Resolution #WR20180313.1010**
  Moved By: Barb Johnson
  That the meeting go in to In-Camera, at 12:50 p.m., pursuant to Section 197 of the Municipal Government Act, 2000, Chapter M-26 and amendments thereto, and Division 2 of Part 1 of the Freedom of Information and Protection of Privacy Act, Revised Statutes of Alberta 2000, Chapter F-25 and amendments thereto, to discuss Privileged Information with regards to the ATA Negotiating.

- **Resolution #WR20180313.1011**
  Moved By: Barb Johnson
  That the meeting moves Out of Camera at 12:59 p.m.

**Adjournment**

- **Resolution #WR20180313.1012**
  Moved By: Karen Becker
  That the meeting be adjourned at 1:00 p.m.