

# WETASKIWIN REGIONAL PUBLIC SCHOOLS

5515-47 A Avenue

Wetaskiwin, Alberta T9A 3S3

*"Inspiring students to become the best they can be"*

## Regular Board Meeting

Meeting Type : Regular Board Meeting

Date : Tuesday, February 13, 2018

Start time : 9:30 AM

Location : Wetaskiwin Regional Public Schools Board Room

### Attendance

Present were:

Trustee

- Lynn Ware (Via telephone conferencing)
- Dave Gursky
- Leanne Axelsen
- Karen Becker
- Randy Ermineskin
- Barb Johnson
- Jayne Pettifor

Superintendent

- Terry Pearson

Associate Superintendent

- Brian Taje
- Sherri Senger

Central Administration

- Shannon Dewald
- Brian Hogg

Communications Coordinator

- Sherry Knull

Absent

- Rick Hayes

**Information**

### Treaty 6 Land Acknowledgement

Board Vice Chair Dave Gursky began the meeting with the Treaty 6 Land Acknowledgement as follows:

"We acknowledge that we are on Treaty Six territory and we recognize all the many First Nations, Metis, Inuit and non-First Nations whose footsteps have marked these lands."

**Information**

### Approval of Agenda

#### **Resolution #WR20180213.1001**

Moved By: Leanne Axelsen

That the agenda for the Regular Board meeting (2018/02/13) be approved with a change in the order to have the delegation representing 12.3 Gwynne School Council Bussing Update present as the first item on the agenda.

**Carried Unanimously**

**Minutes Approval**

**Resolution #WR20180213.1002**

Moved By: Barb Johnson

That the minutes for the Regular Board Meeting (2018/01/23) be adopted as presented.

**Carried Unanimously**

**Gwynne School Council-Bussing Update**

(Information)

(Issue #20180206002)

Cory Rasmuson and Kristine Belbeck were in attendance at the Board meeting to review the concerns the Gwynne School Council has regarding the cost of their bus contract that provides school-of-choice transportation for students from Wetaskiwin to Gwynne School. The Gwynne School Council advised the Board that they will be entering into a new bus contract which could impact the current shared route. Parents are well aware that this is a school-of-choice transportation alternative not funded by the Division.

Sherri Senger, Associate Superintendent: Business advised that she is aware of the options and that the transportation department will continue to delve into this concern and will determine the best alternative for Wetaskiwin Regional Pubic Schools.

**Information**

Cory Rasmuson and Kristine Belbeck left the meeting at 9:51 a.m.

**Information**

**Board Retreat**

(Action)

(Issue #20180129001)

Trustee Gursky requested input from the Board on the possibility of holding a Board Retreat. A lengthy discussion ensued regarding the value of having a Board Retreat at this time. The Board also discussed providing opportunities for additional Board professional development and information sharing by amending the afternoon section of the second Board meeting of the month. Such an amendment would allow for information to be shared and questions to be answered as they relate to professional development.

It was the general consensus of the Board that a retreat will be organized. The Board Chair, Vice-Chair and the Superintendent will meet to determine possible agenda items, dates and location (e.g., By-the-Lake-Park) for such a retreat. This will happen after the By-election on February 26, 2018. This will be brought back to the Board for final consideration.

**Information**

**Board Annual Work Plan - Revision**

(Action)

(Issue #20180202001)

Ms. Sherri Senger, Associate Superintendent: Business advised that on January 23, 2018, Regular Board meeting a revision to the Board Annual Work Plan was discussed.

The revision has the review of transportation utilization reports in March.

**Resolution #WR20180213.1003**

Moved By: Barb Johnson

That the Board approve the revision to the Board Annual Work Plan as presented.

**Carried Unanimously**

**Millet School  
Public Forum**  
(Action)  
(Issue #20180202016)

Dr. Terry Pearson, Superintendent of Schools apprised the Board on the previous discussions of the joint Town of Millet / WRPS Board regarding hosting a public forum in Millet to discuss the future of the Millet School building. A draft poster has been created which outlines possible topics:  
What is the future of the Millet School building?  
Are there opportunities for partnerships?  
Is there any community interest in acquiring the facility?  
Are there alternatives for the facility that could enhance the community?  
The poster will be distributed to the Town of Millet for distribution in the community and advertised accordingly.

**Information**

**2018-2019 School  
Year Calendar -  
Proposed**  
(Action)  
(Issue #20180206004)

Mr. Brian Taje, Associate Superintendent: Instruction advised that based on the calendar consultation feedback presented at January 23, 2018, Board meeting, and after further discussion with the Leadership Team on February 1, 2018, two revised draft versions of the 2018-2019 School Year Calendars were prepared.

The first revised draft calendars include changes based on calendar consultation feedback:

- scheduling the November 13 PD day to Friday, November 9 to be consistent with Friday PD Days;
- scheduling the December 21 Parent-Teacher In Lieu day to November 13;

The Response To Intervention (RTI) 2018-2019 DRAFT School Year Calendars include changes based on calendar consultation feedback and the additional six professional learning collaboration days as per the Leadership Team's presentation to the Board on January 9, 2018.

A lengthy discussion ensued in regard to Professional Development costs. The Board reviewed the calendars and requested further information on professional development costs, and what the 2018-2019 allocation model for professional development will look like. The Board also requested information on how they can assure that time used for collaboration will have a direct impact on students. The requested information will be presented to the Board at the March 13, 2018, Regular Board meeting where the Board will make a final decision on the 2018-2019 calendars.

**Information**

**Council of School  
Councils**  
(Committee Reports)  
(Issue #20180201001)

Lynn Ware, reported on the Council of School Councils meeting that occurred on January 31, 2018, As per Policy 9, the minutes of those meetings are submitted to the Board for review.

**Information**

**Board Advocacy  
Committee**  
(Committee Reports)  
(Issue #20180202002)

The Board determined the following topics would be placed as "parking lot" items on the Board Advocacy Committee agenda:

- CA RCSD Hold Harmless Funding
- PUF Funding
- School Fees
- STAR Transportation Agreement
- Option opportunities in schools

- Winfield School New School Construction
- Transportation Funding
- Operational and Maintenance Funding
- STAR Catholic Joint Meeting - Transportation, Grade 10 Transition.

**Information**

Jayne Pettifor left the meeting at 11:18 a.m.

Jayne Pettifor entered the meeting at 11:21 a.m.

**Information**

**Education  
Services  
Agreement**

(Division Staff Report)  
(Issue #20180129003)

Dr. Terry Pearson, Superintendent of Schools advised that a letter dated November 20, 2017, from Aboriginal Affairs and Northern Development Canada (AANDC) notified the Division that effective September 1, 2018, the Maskwacis Education School Commission (MESC) would be administering provincial tuition agreements. The present tuition agreement between AANDC and Wetaskiwin Regional School Division was signed on May 19, 2014, and will terminate upon renegotiation of a new agreement between the Division and MESC.

Mr. Brian Wildcat, Acting Superintendent of MESC, and Dr. Terry Pearson have met on a couple of occasions to review this matter and determine next steps. On Monday, January 29, 2018, the Associate Superintendent Business and the Superintendent of Schools met with the Acting Superintendent of MESC and its newly appointed Director of Financial. At that meeting, they discussed the draft Educational Services Agreement between WRPS and MESC. Both parties determined that the draft agreement was acceptable with some minor amendments.

Schedule A of the aforementioned agreement specifies the educational services fees per student. The identified fees are the same as those contained in the Alberta Education Funding Manual. MESC representatives indicated that they will confirm the fees in late February or early March as they are still finalizing funding matters with the Federal Government.

Trustee Randy Erminiskin indicated that there will be some further discussion about this agreement.

**Information**

Karen Becker left the meeting at 11:27 a.m.

**Information**

Karen Becker entered the meeting at 11:30 a.m.

**Instruction Grant  
Applications**

(Division Staff Report)  
(Issue #20180206001)

Mr. Brian Taje, Associate Superintendent: Instruction advised that applications for two Alberta Education grants were recently completed:

- Innovation in First Nations Education
- Dual Credit Start-Up Grant

The grants provide resources that advance the development of programs and supports to students. The programs and supports align with existing Board priorities and the Strategic Education Plan. The intent is to initiate and implement sustainable practices that can be maintained without reliance on the grants.

Innovation in First Nations Education Grant

The purpose of the Innovation in First Nations Education (IFNE) grant program is to build on the success of the Building Collaboration and Capacity in Education (BCCE) grant program and to increase opportunities for First Nations students to receive coordinated education programs and services that are responsive to their needs.

The three-year grant is based on \$562 per student targeted funding for students living on reserve who attend WRPS schools, generating approximately \$300,000 per year. The goals advance the BCCE work led by Jodie Mattia, District Principal and Brian Taje, Associate Superintendent Instruction. The goals are:

- Literacy / Numeracy (expand early literacy project two schools per year and support development of high-quality teacher / classroom-based assessment practices)
- Trauma-Informed Practices – expand Adult Life Experiences staff development and initiate/implement embedded training in restorative practices
- Curriculum development and implementation of Cree Language (Queen Elizabeth Complementary Course Program) and Land-Based Learning (example of Dwayne Donald and Windsor Park School in Edmonton) in partnership with Maskwacis Education School Commission.

#### Dual Credit Start-Up Grant

Dual credit helps students to:

- get a jump start on their post-secondary education while still in high school
- complete high school while engaging in meaningful curriculum transition to post-secondary studies or move into the world of work
- potentially complete post-secondary with less financial debt

Dual credit, and high school programming will continue to be funded through base instruction funding. To support the costs associated with some dual credit programming, school authorities will be able to access a new tier 5 funding level (\$250 per credit enrolment unit (CEU)) for existing and new dual enrolled dual credit opportunities. This funding will be accessed through the submission of course completions within the Provincial Approach to Student Information (PASI) system and does not require an application process.

#### **Start-Up Grant**

In addition to maintenance funding, the government has committed \$2 million per year between 2018 and 2022 to provide eligible school authorities the opportunity to apply for start-up funding for new dual credit opportunities. This start-up funding should allow for up to 40 school authorities to provide new opportunities each year. Each start-up application is eligible for up to \$50,000.

The WRPS grant assesses viability and supports the development of an implementation plan to complete the first year of a two year Business Diploma with Norquest College, in both the Wetaskiwin and Buck Lake/Pigeon Lake communities.

**Information**

**Verification of  
Vehicle Operator  
Demerit  
Accumulation**

(Information)  
(Issue #20180130001)

**C.B. McMurdo  
Centre  
Crawlspace**

(Information)  
(Issue #20180129002)

Procedure 555: Verification of Vehicle Operator Demerit Accumulation has been distributed for feedback from stakeholders. Dr. Pearson reviewed the revisions to the Administrative Procedure. This will be presented to the Leadership Team on March 5, 2018 for final approval.

Ms. Sherri, Senger Associate Superintendent: Business advised the Board that the Operations and Maintenance department has been upgrading the mechanical systems and further implementing a number of preventative maintenance measures. In anticipation of a mechanical upgrade, an inspection of the crawlspace at the C.B. McMurdo Centre was completed in November 2017 and a number of concerns related to hazardous materials were identified. RH Services Inc. and Vericlean Restoration Services were hired to assess the situation and provide a recommended remediation plan. They confirmed that hazardous materials are present in the crawlspace. RH Services expressed concern related to the extent of deterioration on some of the wood structural supports and recommended that a structural review is completed prior to determining a final remediation plan.

RH Services has completed an air quality test within the Centre. The results of which indicate there is no need to restrict access to the building. However, access to the crawlspace has been restricted and any need to open the crawlspace has been done after school operational hours.

On December 12, 2017, an inspection of the crawlspace was completed by a structural engineer. On January 8, 2018, an inspection report was received which was drafted in partnership between RH Services and Read Jones Christoffersen Ltd. The report contains a number of remediation options and very soft budget estimates (attached). On the morning of January 16, 2018, the Associate Superintendent, Business, Director of Facilities and Project Manager met with the structural engineer to review the inspection report and consider the remediation options. On January 16, 2018, the Associate Superintendent, Business contacted the Board's insurance company and that afternoon the insurance adjuster inspected the crawlspace to determine whether or not remediation of this situation would fall within WRPS's insurance policy. The insurance adjuster's report was received on January 17, 2018, and indicates that the insurance policy would not cover this situation. On January 17, 2018, the Associate Superintendent, Business contacted Alberta Education Capital Planning branch to provide them with an overview of the situation and to request assistance. Capital Planning directed that Alberta Infrastructure is contacted as well. An email was sent to both government departments requesting assistance. On Tuesday, February 6, 2018, the Associate Superintendent, Business, Director of Facilities and Project Manager met with representatives from Capital Planning and Alberta Infrastructure to review the situation. Alberta Infrastructure indicated that from their perspective WRPS has taken more steps than was necessary to appropriately assess the situation and they do not require anything further to support the need for the remediation. The Associate Superintendent, Business asked the Capital Planning representative if there are provincial dollars available to address this 'emergent' situation. Capital Planning expressed concern that CB. McMurdo Centre was no longer operating as

a 'school' and that this request comes a particularly 'bad time' given the financial position of the government. Capital Planning promised to give WRPS's request for financial support further consideration and indicated they would provide a response before the Board meeting scheduled for February 27, 2018.

The crawl space located under the south wing of CB McMurdo School has been identified as containing hazardous materials. Ensuring the crawl space is brought to an acceptable standard is a key priority. There is no immediate danger to staff or student health and it is safe to continue with normal program operations. When reviewing the current mechanical systems it was discovered that the crawl space (built in the 1950's) contains asbestos material and mold. Professional consultants have analyzed the situation and have provided Wetaskiwin Regional Public Schools with four remediation plans. At the present time, all access to the crawl space has been restricted. Professional consultants and the government have been engaged to determine the best course of action. In addition, thorough investigation has been conducted including a hazardous abatement assessment, a structural engineering review, and air quality testing. An abatement plan has been established and a contractor has been engaged. The building has been deemed safe for occupancy. Air Quality testing has been conducted throughout the entire building and will continue to be done on a regular basis. The area in question will be remediated at a time when it is least disruptive to normal program operations probably over the 2018 summer break.

**Information**

The meeting recessed at 11:55 a.m.

### **ASBA Leadership Academy**

(Information)  
(Issue #20180124001)

Trustee Erminiskin was absent at 1:00 p.m. when the meeting reconvened.

**Information**

The meeting reconvened at 1:00 p.m.

**Information**

Trustee Dave Gursky reported on the ASBA Leadership Academy held in January. Trustee Gursky indicated that he and four other Trustees attended the Leadership Academy on January 15 & 16, 2018 in Edmonton. Trustee Gursky reported that the sessions were very informative and provided a variety of important information for trustees.

**Information**

### **Trustee School Visit - Debrief**

(Information)  
(Issue #20180202014)

The Board debriefed on the recent Trustee School Visits.

**Information**

Randy Ermineskin entered the meeting at 1:21 p.m.

**Information**

### **Emily Briand - Thank You**

(Board Correspondence)  
(Issue #20180213002)

Trustee Dave Gursky read a card from Emily Briand thanking the Board for its sponsorship support for her to attend the Forum for Young Canadians.

**Information**

### **ASBA Zone 4**

ASBA Zone 4 Representative Jayne Pettifor gave a brief report on ASBA

(Representative Reports)  
(Issue #20180202003)

Zone 4.

**Information**

**ASHORO  
Friendship  
Society**

(Representative Reports)  
(Issue #20180202004)

Trustee Barb Johnson reported as the representative on the ASHORO Friendship Society advising of the City of Wetaskiwin's decision to remove themselves from this partnership.

**Information**

**Canadian Parents  
for French**

(Representative Reports)  
(Issue #20180202005)

Barb Johnson advised that there is no Canadians Parents for French information to report at this time.

**Information**

**Leaders of  
Tomorrow**

(Representative Reports)  
(Issue #20180202006)

Leanne Axelsen is the Leaders of Tomorrow reported that nominations are open for Leaders of Tomorrow.

Note: The next LOT meeting is scheduled for April 5, 2018. The Leaders of Tomorrow Awards Event will be held on April 16, 2018, at the Reynolds Alberta Museum.

**Information**

**Leadership Team  
Report**

(Representative Reports)  
(Issue #20180202015)

Trustee Dave Gursky briefly reported on the Leadership Team meeting held on February 1, 2018.

**Information**

**Public School  
Board Association**

(Representative Reports)  
(Issue #20180202007)

Trustee Karen Becker, PSBAA Representative provided a brief report she indicated that she had sent out the meeting highlights to everyone.

**Information**

**Rural School  
Boards Caucus**

(Representative Reports)  
(Issue #20180202008)

Trustee Karen Becker indicated that there was no Rural School Boards Caucus report at this time.

**Information**

**School  
Community Health  
Education  
Partnership  
(SCHEP)**

(Representative Reports)  
(Issue #20180202009)

Jayne Pettifor the Board representative on the School Community Health Education Partnership (SCHEP) provided a report on the February 12, 2018 SCHEP meeting.

**Information**

**Teacher Employer  
Bargaining  
Authority**

(Representative Reports)  
(Issue #20180202010)

Barb Johnson the Board's representative of the Teacher Employer Bargaining Authority advised that she will report in camera.

**Information**

**Wetaskiwin  
Community  
Learning Council**

(Representative Reports)  
(Issue #20180202011)

Trustee Barb Johnson the representative of the Wetaskiwin Community Learning Council provided a brief report.

**Information**

**Yellowhead  
Regional Library**  
(Representative Reports)  
(Issue #20180202012)

There was no report at this time.

**Information**

**Trustee School  
Council Activity  
Reports**  
(Representative Reports)  
(Issue #20180202013)

Trustees presented reports to the Board.

Trustee Ware - Gwynne, Clear Vista & Colony Schools  
Trustee Becker - Alder Flats, Buck Mountain Central, Winfield & Lakedell  
Trustee Randy Ermineskin - Maskwacis  
Trustee Johnson - Norwood, EEWWFC, & Pipestone  
Trustee Gursky - Griffiths-Scott Middle School & Falun School  
Trustee Axelsen - WCHS & Parkdale  
Trustee Pettifor - Centennial & Ecole Queen Elizabeth

**Information**

**Upcoming Events**  
(Upcoming Events)  
(Issue #20180206003)

February 13, 2018 Teacher Board Advisory Committee 5:00 .p.m.  
February 14, 2018 Trustee School Visits - Silver Creek, Pine Haven & WCHS  
February 26, 2018 ASBA Zone 4 Meeting Red Deer Public Schools  
February 27, 2018 Regular Board Meeting 9:30 a.m.  
March 7, 2018 COSC Meeting  
March 1, 2018 Leadership Team Meeting 9:00 a.m.  
March 13, 2018 Regular Board Meeting 9:30 a.m.  
March 26, 2018 ASBA Zone 4 Meeting

**Information**

**ATA Local  
Bargaining**  
(Confidential)  
(Issue #20180131001)

**Resolution #WR20180213.1004**

Moved By: Barb Johnson

That the meeting go in to In-Camera, at 1:58 p.m., pursuant to Section 197 of the Municipal Government Act, 2000, Chapter M-26 and amendments thereto, and Division 2 of Part 1 of the Freedom of Information and Protection of Privacy Act, Revised Statutes of Alberta 2000, Chapter F-25 and amendments thereto, to discuss Privileged Information with regards to the ATA Local Bargaining and PSBAA.

**Carried Unanimously**

**Resolution #WR20180213.1005**

Moved By: Barb Johnson

That the meeting moves Out of Camera at 2:42 p.m.

**Carried Unanimously**

**Adjournment**

**Resolution #WR20180213.1006**

Moved By: Karen Becker

That the meeting is adjourned at 2:43 p.m.

**Carried Unanimously**

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Board Chair

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Associate Superintendent: Business