Regular Board Meeting
Meeting Type : Regular Board Meeting
Date : Tuesday, January 09, 2018
Start time : 9:30 AM
Location : Wetaskiwin Regional Public Schools Board Room

Attendance
Present were:

Trustee
- Lynn Ware
- Dave Gursky
- Leanne Axelsen
- Karen Becker
- Randy Ermineskin
- Jayne Pettifor
- Randy Ermineskin

Superintendent
- Terry Pearson

Associate Superintendent
- Rick Hayes
- Brian Tajé
- Sherri Senger

Central Administration
- Catherine Hamblin
- Shannon Dewald

Communications Coordinator
- Sherry Knull

Absent:

Trustee
- Barb Johnson

Call to Order
Board Chair, Lynn Ware called the Regular Meeting of the Board of Trustees of Wetaskiwin Regional Public Schools to order at 9:30 a.m.

Treaty 6 Land Acknowledgement
Board Chair Lynn Ware began the meeting with the Treaty 6 Land Acknowledgement as follows:
"We acknowledge that we are on Treaty Six territory and we recognize all the many First Nations, Metis, Inuit and non-First Nations whose footsteps have marked these lands."

Approval of
Resolution #WR20180109.1001
Agenda

Moved By: Leanne Axelsen
That the agenda for meeting Regular Board Meeting (2018/01/09) be approved with the addition of:
16.1 Government Mandated Changes to IMR Funding
16.2 Opioid Response Public Awareness Grant
17.2 Confidential: Trustee Personal Issue

Carried Unanimously

Minutes Approval

Resolution #WR20180109.1002
Moved By: Karen Becker
That the minutes for the Regular Board Meeting (2017/12/12) be adopted with a revision to a typo under 3 Yr Plan, Upcoming Events revision to conference references, and Support Staff Committee Appointment for Support Staff Committee to include Trustee Gursky.

Carried Unanimously

Gideons

Representatives from the Local Gideon, Reg Hildebrand and Curtis Brand were in attendance to express appreciation, and to provide an update on presentations that the Gideon's annually present to the Grade 5's in our schools. The Gideon presenter made a presentation to each Trustee of a New Testament with Psalms and Proverbs.

Information

Randy Ermineskin entered the meeting at 9:51 a.m.

Information

Curtis Brand and Reg Hildebrand left the meeting at 9:56 a.m.

Information

Job Embedded Collaboration Time

Dr. Terry Pearson, Superintendent of Schools introduced Mr. Kris Denney and Mrs. Wanda Fonteyne, who were in attendance as representatives of the Leadership Team to present to the Board on the Job Embedded Collaboration Time. Mr. Denney and Mrs. Fonteyne presented the work of the Leadership Team sub-committee and provided an explanation of the needs and leadership required to support students and teachers.

At the March 14, 2017 regular meeting of the Board, the Leadership Team had requested the Board's approval to continue their public engagement on job embedded collaboration time knowing that it might have a impact on future school calendars. This request was a result of attendance at a Professional Learning Community (PLC) workshop and discussion about the value of job embedded collaboration time. Upon a collective review of current school collaboration practices at the Leadership Team meeting (March 2, 2017), there was unanimous agreement to expand the conversation to include parents and community members. A letter was submitted to the Board for its consideration at its meeting on March 14, 2017 to provide background and to request the Board's support for further community engagement.

Mr. Denney and Mrs. Fontyne advised the Board that the Leadership Team is requesting that the Board consider developing a calendar for the 2018 - 2019 school year that includes job embedded collaboration time. The Board discussed this recommendation and will further discuss
embedded collaboration time after the school year calendar consultation is completed and the draft calendars are brought forward for Board consideration.

Karen Becker left the meeting at 11:02 a.m.

Karen Becker entered the meeting at 11:04 a.m.

Mr. Denney and Mrs. Fonteyne left the meeting at 11:05 a.m.

The meeting recessed at 11:06 a.m.

The meeting reconvened at 11:10 a.m.

Dr. Terry Pearson, Superintendent of Schools indicated that at the November 28, 2017 Regular Board Meeting the Board was asked to add Leadership Team to Board Policy 9: Board Representatives. The Board also indicated that it would discuss the reallocation of trustees to attend specific school council meetings to try to achieve equity among trustees. A lengthy discussion ensued regarding Trustee attendance at Leadership Team meetings. The Board determined that this discussion be postponed to the January 23, 2018 Regular Board Meeting.

Trustee Axelsen and Trustee Pettifor will attend the January 11, 2018 Leadership Team Meeting.

Resolution #WR20180109.1003
Moved By: Karen Becker
The the Board approve revisions to Policy 7 Board Operations as presented.

Carried Unanimously

Ms. Sherri Senger, Associate Superintendent: Business indicated that on Remembrance Day there was a service held in Griffiths Scott School. Some community members who attended choose to park in the Millet School parking lot. Apparently, Ms. Candace Jones parked in the Millet School Parking lot and sustained damage to her vehicle. Ms. Jones provided a picture of the damage. Ms. Jones contacted Wetaskiwin Regional Public Schools seeking compensation required to repair her vehicle. It is Administrations position that when an operator of a vehicle chooses to park in a parking lot they do so at their own risk and if they incur any sort of damage that they should seek compensation through
their own insurance. As such, Ms. Jones request for compensation was denied. Ms. Jones is appealing that decision to the Board of Trustees.

**Resolution #WR20180109.1004**
Moved By: Dave Gursky
That the Board of Trustees uphold the decision of Administration.

**Carried Unanimously**

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**Alberta Rural Education Symposium 2018**

Dr. Terry Pearson, Superintendent of Schools presented a letter dated December 4, 2017 that was received encouraging school divisions to consider attending the Alberta Rural Education Symposium scheduled for March 4 - 6, 2018. The aforementioned letter also encouraged school divisions to invite municipal and county partners to attend the Symposium. As such, will Board members be attending the Symposium, and if so, does the Board wish to invite their municipal and county partners?

A brief discussion ensued.

**Resolution #WR20180109.1005**
Moved By: Karen Becker
That the Board invite the Municipal partners to attend the Rural Symposium at their own cost.

**Carried Unanimously**

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**Falun School Council Toboggan Hill Request**

Ms. Sherri Senger, Associate Superintendent advised the Board that the Falun School Parent Council is requesting Board permission and approval to construct a toboggan hill as outlined in a letter.

**Resolution #WR20180109.1006**
Moved By: Leanne Axelsen
That the Board approve the construction of a toboggan hill by at the Falun School site; the location of the hill to be determined by the Director of Facilities in consultation with the Site Administrator.

**Carried Unanimously**

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**Discretionary Spending**

Trustee Gursky requested to discuss the topic of discretionary spending by the Board. Detailed expenses were provided as a reference for the discussion.

Discussion surrounding Trustee professional Development, discretionary spending and expenses was reviewed.

Trustee Ware requested information on salary grids for staff. Administration will compile the requested information and provide it to the Board at a subsequent meeting.

**Information**

The meeting recessed at 12:31 p.m.

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**New Building at Falun Skating Rink**

The meeting reconvened at 1:29 p.m.

Trustee Randy Ermineskin left the meeting for medical reasons.

**Information**

Ms. Sherri Senger, Associate Superintendent: Business advised that a
number of years ago community members of the Falun/Pigeon Lake area took up the initiative to refurbish the Falun skating rink located on Wetaskiwin Regional Public Schools property next to the Falun School. Over the years, interest in this project grew and there was a concerted effort made to convert the rink from a small rural outdoor facility into a fully operational facility. Community members created the Pigeon Lake Athletic Cultural & Educational Society (PLACE) in order to formally accept donations and to handle the financial liability related to this project. Wetaskiwin Regional Public Schools has been supportive of the efforts made by PLACE and has provided financial contributions to the project by contributing $5,000 towards utility upgrades, paying the monthly utility bills and, with the exception of a few items, paying the annual insurance costs.

Previous Board representatives indicated that they supported the idea of selling the land to PLACE but would have bring this item back to all the trustees to insure that this is the will of the Board.

The Associate Superintendent, Business contacted Alberta Infrastructure and was advised that before the land could be sold it would have to be sub-divided. Once the sub-division was complete the Board would need to get two independent property appraisals to determine the property’s value. Once the appraisals were received and the Board determined what amount they would be willing to accept from PLACE, subsequently the Board would have to notifying the Minister of the intent to sell the property to a non-profit organization and request permission to proceed.

In September 2016 the Associate Superintendent, Business received a letter from the County of Wetaskiwin indicating that the County’s preference is for the property to be sub-divided, the municipal reserve designation removed and any disposition be at the discretion of the Board.

At the Board meeting held on October 25, 2016 The Associate Superintendent Business brought forward the County’s response and presented the two options available once the property is sub-divided; 1) If the municipal reserve designation remains, the Board could pass a motion deeming the property surplus to the needs to the Board, obtain Ministerial Approval and then transfer the ownership of the property to the municipality. In this case, the municipality is the County of Wetaskiwin. 2) If the municipal reserve designation is removed, the Board could pass a motion deeming the property surplus to the needs of the Board and then the Board would have to follow steps outlined in the Disposition of Property Regulation. The steps in the Regulation clearly state that if the property has a value of more than $50,000 the board must conduct a sale in accordance with the Regulation which states;

1. Prior to selling the property, the board shall obtain 2 or more current independent appraisals of market value of the property,
2. The sale must be conducted by tender or public auction,
3. The board shall advertise the sale at least twice in a local newspaper,
4. The board may only sell the property if; a) the bid or tender is reasonable, having regard to the appraisals it received, and b) the
Minister approves the sale after the bid or tender have been received.

It was pointed out that; 1) both options require Ministerial Approval and 2) there is no guarantee that if the Board decides to remove the municipal reserve designation and sell the property that the Pigeon Lake Athletic, Cultural and Educational Society will be the successful bidder.

Senior administrations recommended that if the Board wants to proceed with disposing of the Falun Skating Rink that it sub-divide the property under and around the rink from the Falun School property, pass a motion deeming it surplus to the Board's needs, obtain Ministerial Approval and then turn the ownership of the property over to the County of Wetaskiwin. The Board passed a motion approving this recommendation.

Subsequently, the Associate Superintendent, Business received a package from the County of Wetaskiwin containing a number of forms and a list of requirements that need to be met prior to the County considering any proposed sub-division.

To date an application for sub-division has not been submitted to the County office.

In September 2017, PLACE submitted a letter requesting approval to build another storage building near the skating rink. PLACE was asked to work with the Director of Facilities and provide further details prior to their request being brought forward for the Board consideration. The Associate Superintendent: Business presented the PLACE Application for the additional Building which includes the details of the size and a map of the proposed location.

**Resolution #WR20180109.1007**

Moved By: Dave Gursky
That the Board of Trustees approve the request to build an additional building as proposed by PLACE.

VOTES:

**In Favour:** Jayne Pettifor, Leanne Axelsen, Karen Becker, Lynn Ware
**Opposed:** Dave Gursky

Carried

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**November 2017 Financial Statements**
(Information)
(Issue #20171218004)

Ms. Sherri Senger, Associate Superintendent: Business advised that Board Policy#2, Role of the Board, Section 8.4 requires that the Board receive a monthly balance sheet and statement of revenue and expenditures report, and monitor fiscal management of the Division. Ms. Senger presented the financial statements for the three months ending November 30, 2017.

Information

**Trustee School Visits**
(Information)
(Issue #20180102003)

Brian Taje, Associate Superintendent: Instruction reviewed the revised proposed Trustee School Visit schedule with Trustees. Trustees recommended a minor change to the schedule by switching the schools on the 24th to the 17th, and those on the 17th to the 24th. In addition, it
was requested that where a student leadership team exists in the school that the students act as hosts and provide input into the student leadership team's work.

Jayne Pettifor left the meeting at 2:21 p.m.

Jayne Pettifor entered the meeting at 2:23 p.m.

Human Resources Agreement Committee-Support Staff (Committee Reports) (Issue #20180102002)

Mr. Rick Hayes, Associate Superintendent: Personnel presented the minutes from the December 6, 2017 Support Staff Meeting as information.

Maskwacis Education Council (MEC) (Committee Reports) (Issue #20180102001)

The Maskwacis Education Council is a Committee of the Board. It supports achievement of the Board Priority to "enhance the success of First Nations students and encourage the active involvement of their families." On December 1, 2017, a review of the Terms of Reference was completed by Trustee Ermineskin, Trustee Johnson and Trustee Ware with Superintendent, Dr. Terry Pearson, and Associate Superintendent Instruction, Mr. Brian Taje.

Mr. Taje outlined the proposed revisions to the Terms of Reference. Mr. Taje noted that with the progress made in WRPS' Indigenous programming over the last few years, the purpose, powers and duties and membership of MEC have evolved. The proposed revisions to the MEC Terms of Reference reflect these changes. The Terms of Reference for the Maskwacis Education Council was presented as information.

Board Advocacy Committee (Committee Reports) (Issue #20171030002)

The Board determined the following topics would be placed as "parking lot" items on the Board Advocacy Committee agenda:

- CA RCSD Hold Harmless Funding
- PUF Funding
- School Fees
- STAR Transportation Agreement
- Option opportunities in schools
- Winfield School New School Construction
- Transportation Funding
- Operational and Maintenance Funding

The Board discussed the Winfield School new construction. Discussion ensued on taking Urban / Rural Funding to the Rural Caucus meeting.

Director of Educational Services Update 2017-2018

Ms. Catherine Hamblin, Director of Educational Services provided the Board an update on the role of the Director within Wetaskiwin Regional
Public Schools and what the Division is doing within schools to address supports for students as well as the challenges that have arisen throughout 2017.

Ms. Hamblin presented the following to the Board as information.
- Responding to Intervention Manual
- Report of coded students over the last few years
- How we are providing supports within WRPS
- Challenges

Dave Gursky left the meeting at 3:02 p.m.

Catherine Hamblin left the meeting at 3:22 p.m.

ASBA Zone 4 Representative Jayne Pettifor reported that MLA’s will be invited to attend the February ASBA Zone 4 meeting.

The next meeting is January 22, 2018 at Clearview School Division in Stettler.

ASBA Zone 4 (Representative Reports)
(Issue #201712200002)

There was no report on the ASHORO Friendship Society at this time.

ASHORO Friendship Society (Representative Reports)
(Issue #20171214001)

There was not report on Canadian Parents for French at this time.

Canadian Parents for French (Representative Reports)
(Issue #20171220003)

Leanne Axelsen advised that the Leaders of Tomorrow Awards Event will be held on April 16, 2018 at the Reynolds Alberta Museum. The Kick Off for this event will be held on January 18, 2018 at the Reynolds Alberta Museum at 10:00 a.m. Wetaskiwin Regional Public Schools will be presenting a cheque in the amount of $1000 in sponsorship of this event.

Leaders of Tomorrow (Representative Reports)
(Issue #20171220004)

Trustee Karen Becker, PSBAA Representative indicated that was no PSBAA report at this time.

Public School Board Association (Representative Reports)
(Issue #20171220005)

Trustee Becker indicated that there was no report at this time from the Rural School Board Caucus.

Rural School Boards Caucus (Representative Reports)
(Issue #20171220006)

Jayne Pettifor the Board representative for SCHEP indicated there was no report at this time.

School Community Health Education Partnership (SCHEP) (Representative Reports)
There was no report at this time.

There was no report at this time.

There was not report at this time.

Trustees in attendance briefly reported on their respective school councils.

ASBA has recognized Trustee Barb Johnson with a long service award in honour of 8 terms of service.
Trustee Johnson chose the Educational Trust Fund as the beneficiary to receive a $300 donation from ASBA.

January 18, 2018, Leaders of Tomorrow Kick Off 10:00 a.m.
January 22, 2018 ASBA Zone 4 Meeting
January 23, 2018 Regular Board Meeting 9:30 a.m.
January 29, 2018 Nomination Day Division 3 By-Election 10:00 a.m. - 12:00 p.m.
January 31, 2018 Council of School Council Meeting 7:00 p.m.

On November 29, 2017, Dr. Terry Pearson, Superintendent of Schools distributed correspondence from Curtis Clarke, Deputy Minister of Education regarding a new grant program designed to address the opioid crisis.

Dr. Pearson, advised the Board that WRPS did not apply for the grant.

Ms. Sherri Senger, Associate Superintendent: Business indicated that on December 11, 2017, Lorna Rosen, EDC Deputy Minister announced that, "Effective immediately, Alberta Education will be implementing several changes to the allocation and reporting of IMR funding to insure that IMR funding will be used for its intended purpose." Ms. Senger presented information to the Board on the changes and what WRPS has done been doing in implementing the IMR funding. Ms. Senger also provided information on the workload involved in completing the required
information that has been newly requested by the department before the end of January.

As the Board had lost quorum a resolution to go in camera was not made.

The Board discussed ATA Human Resources Agreement, administration left the meeting and the Board discussed a Trustee Personal Issue.

The meeting adjourned at 3:55 p.m.

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Board Chair

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Associate Superintendent: Business