WETASKIWIN REGIONAL PUBLIC SCHOOLS
5515-47 A Avenue
Wetaskiwin, Alberta T9A 3S3
"Inspiring students to become the best they can be"

Regular Board Meeting
Meeting Type : Regular Board Meeting
Date : Tuesday, September 12, 2017
Start time : 9:00 AM
Location : Wetaskiwin Regional Public Schools Board Room

Attendance
Present were:

Trustee
- Barb Johnson
- Karen Becker
- Shauna Bruno
- Robbyn Erickson
- Dave Gursky
- George Ollenberger
- Lynn Ware
- Jennifer Day

Superintendent
- Terry Pearson

Associate Superintendent
- Rick Hayes
- Brian Taje

Central Administration
- Shannon Dewald
- Brian Hogg

Communications Coordinator
- Sherry Knull

Absent:

Associate Superintendent
- Sherri Senger

Call to Order
Barb Johnson, Board Chair called the Regular Meeting of the Board of Trustees of Wetaskiwin Regional Public Schools to order at 9:00 a.m.

Treaty 6 Land Acknowledgement
Board Chair Barb Johnson began the meeting with the Treaty 6 Land Acknowledgement as follows:
"We acknowledge that we are on Treaty Six territory and we recognize all the many First Nations, Metis, Inuit and non-First Nations whose footsteps have marked these lands."
Resolution #WR20170912.1001
Moved By: Robbyn Erickson
Carried Unanimously

Resolution #WR20170912.1002
Moved By: George Ollenberger
That the minutes for the Regular Board Meeting (2017/06/20) be adopted as amended by indicating that the resolutions regarding the CEO Evaluation, Board Self Evaluation and Extending CEO contract were not passed unanimously and stating that Trustee Becker was opposed.
Carried Unanimously

2016-2017 Facilities Report
Dr. Terry Pearson, Superintendent of Schools introduced Mr. Brian Hogg, Director of Plant Facilities.
Mr. Hogg, presented a list, by school, of the projects the Facilities Department have completed or have commenced during the past few months. Mr. Hogg noted that plant facilities department has been exceptionally busy since January 2017, which included many staff changes. The department has made every effort to address IMR projects some which have been identified but not yet addressed. Mr. Hogg outlined that the department has completed most of the task's as outlined in the Board's Strategic Direction and the WCHS Major Modernization.

Dave Gursky entered the meeting at 9:13 a.m.

PSBAA Executive Council Meeting
Trustee Barb Johnson reported as the Board representative on the Public School Board Association of Alberta (PSBAA) August meeting as information.

CEO and Board Self-Evaluation
The Board of Trustees has scheduled the Board Self-Evaluation for Wednesday June 13, 2018 and the CEO/Superintendent Evaluation for Thursday June 14, 2018. In the past the Board has used the services of Terry Gunderson, Alberta School Boards Association, to facilitate the evaluations. Does the Board wish to use Mr. Gunderson’s services for the aforementioned evaluations.

Mr. Gunderson has advised that he is available for both of the aforementioned dates but would strongly recommend that the CEO/Superintendent Evaluation precede the Board Self-Evaluation as there is a "wealth of material provided during the Superintendent evaluation [that] is very helpful as context for the Board [self] evaluation."

Resolution #WR20170912.1003
Moved By: Robbyn Erickson
That the Board access the services of Mr. Terry Gunderson, Alberta School Boards Association, to facilitate the Board Self-Evaluation and the
CEO/Superintendent Evaluation.

**Carried Unanimously**

**Resolution #WR20170912.1004**  
Moved By: Robbyn Erickson  

**Carried Unanimously**

**Reappointment of the Superintendent**  
*(Action)*  
*(Issue #20170810001)*  

At its meeting on June 20, 2017 the Board passed Resolution #WR20170620.1019 That the Board extend the contract of the Superintendent and appoint the Board Chair and Vice Chair to negotiate same. CARRIED  
The Board Chair and Vice Chair met with the Superintendent on August 8, 2017 to negotiate the contract of the Superintendent. As per Form 5 Notice of Intent to Reappoint the Superintendent of Schools, School Act, Section 114 and Superintendent of Schools Regulation A.R. 178/2003 as amended the following motion is required.  
Discussion ensued regarding the contract details and the resolution being brought forward to determine the term of the contract that will be brought forward to the next meeting. It was noted that the contract in its entirety will be provided in the agenda package where trustees will have ample opportunity to review and discuss.

**Resolution #WR20170912.1005**  
Moved By: George Ollenberger  
That the Board approves the reappointment of the Superintendent of Schools for the period August 1, 2018 to July 31, 2020 subject to Ministerial approval.  

**Votes:**  

**Opposed:** Karen Becker, Lynn Ware  

**Carried**

**Town of Millet Letter Disposition of Millet School**  
*(Action)*  
*(Issue #20170825002)*  

The Board Chair received a letter dated August 17, 2017 from the Town of Millet. The letter indicated that the Council is interested in participating in a public meeting to collect input from residents and local organizations about the potential use by the community of the Millet School.  
Trustee Gursky advised that he has been in conversation with Mayor Wadsworth regarding the disposition of the Millet School.

**Resolution #WR20170912.1006**  
Moved By: Lynn Ware  
That the Board and the Town of Millet jointly host a community meeting to collect input from residents and local organizations about the potential use by the community of Millet School.  

**Carried Unanimously**

**Board Annual Work Plan**  

The Board amended the majority of its policies at a special meeting on January 31, 2017. As a result of the policy amendments the Board Annual Work Plan needed to be amended to comply with the amended
Board policies. At the March 28, 2017 Regular Board meeting the Board reviewed the changes however a resolution was not passed accepting the revisions to the Board Annual Work Plan.

Resolution #WR20170912.1007
Moved By: Jennifer Day
That the Board Annual Work Plan be approved as amended.
Carried Unanimously

Ms. Shannon Dewald presented a parent request to make an exception to the current transportation agreement between Wetaskiwin Regional Public Schools and St. Thomas Aquinas Catholic Separate Regional Division No. 38.

Point 2 in the agreement states "St. Thomas Aquinas Catholic Separate Regional Division No. 38. shall not transport grade 10-12 students, who reside west of Highway 2, into the City of Wetaskiwin unless the students attended Sacred Heart School for grade 9. Per legislation the Catholic School Board can transport students living in 4x4's within WRPS's boundaries as long as they are attending a catholic school. St. Thomas Aquinas does not offer a grade 10-12 program within WRPS's boundaries and therefore they should only be transporting students in grades K-9 into the City of Wetaskiwin. However, point 2 of the agreement grants consideration of a student who attends the catholic school in grade 9 may want to attend the same grade 10-12 school.

The designated school for grade 10-12 students residing on the west side of Highway 2 in a 4x4 area is Pigeon Lake Regional School.

The Board received a similar request in April 2017 and trustees chose to follow their contractual arrangement and denied the request for an exception.

Resolution #WR20170912.1008
Moved By: George Ollenberger
That the Board of Trustees uphold the current transportation contract agreement between Wetaskiwin Regional Public Schools and St. Thomas Aquinas Catholic Separate Regional Division No. 38.

Votes:
In Favour: Barb Johnson, Dave Gursky, Robbyn Erickson, Shauna Bruno, Jennifer Day
Opposed: Karen Becker, Lynn Ware

Carried

The meeting recessed at 10:04 a.m.
The meeting reconvened at 10:13 a.m.

Mr. Rick Hayes, Associate Superintendent Personnel advised the Board of an opportunity to develop leadership capacity within WRPS. We have created a School Leaders Program for leaders who are new to their school or position. The outcomes of the School Leadership program will include:

- Develop an Entry Plan based on the school's current plans and the current context of the school.
• Apply key concepts to the leader’s plans from the *Innovator’s Mindset: empowering learning, unleash talent, and lead a culture of creativity.*

• Demonstrate that the **core work of the school leader is to improve student learning through improved teacher practice.** The principal is the lead teacher in the school and is able to apply leadership practices that improve student learning;

• Demonstrate that the **mission of the school is improved student learning** and the vision of the school is based on a shared understanding of exemplary teaching, learning and leadership. As the lead teacher, the principal leads the staff to plan, implement and assess professional learning for the staff. The professional learning improves the teaching practice and student learning;

• Demonstrate that the **principal as leader of the school community needs strong communication, coaching and conflict resolution skills.** The principal must be able to develop, maintain and foster strong **interpersonal relations with the school community;**

• Demonstrate that the principal as leader of the school community needs to have **strong planning and resource management skills,** including the ability to prioritize the work and support people through multiple change initiatives as well as engage all stakeholders in the community through excellent communication and relationship building skills.

• Know and apply the requirements of the provincial and local policy on *Teacher Growth, Supervision and Evaluation and Teacher Quality Standards.* The principal practices supervisory behaviours consistent with expectations set out in these policies.

Bill Hoppins, a retired superintendent has been hired to work as a mentor with our school leaders. Mr. Hayes provided trustees with an update on the School Leaders program.

**Information**

**Zone 4 Friends of Education Award Meeting**  
(Committee Reports)  
(Issue #20170912001)

Trustee Karen Becker, requested authorization to attend the ASBA Zone 4 meeting to present the Friends of Education Award.

**Resolution #WR20170912.1009**

Moved By: Dave Gursky  
That Trustee Becker, be authorized to attend the ASBA Zone 4 Friends of Education Award ceremony.

**Votes:**

In **Favour:** Jennifer Day, Dave Gursky, George Ollenberger, Shauna  
Favour: Bruno, Robbyn Erickson, Lynn Ware, Karen Becker  
Opposed: Barb Johnson  
Carried

**Maskwacis Trustee Appointment -**

Trustee Shawna Bruno advised the Board that on behalf of the Wetaskiwin Regional Public Schools Board of Trustees, the following invitation was individually presented to each of the four Chiefs in
Maskwacis:

Wetaskiwin Regional Public Schools invites Ermineskin Cree Nation, Montana First Nation, Louis Bull Tribe, and Samson Cree Nation to identify an individual to serve and perform duties as a trustee representing students and families from Maskwacis who attend Wetaskiwin Regional Public Schools.

Meetings were arranged by Trustee Bruno and Cultural Advisor Roy Louis. Meetings were held with:

- Chief Randy Ermineskin, Ermineskin Cree Nation
- Chief Darrell Strongman, Montana First Nation
- Chief Vernon Saddleback, Samson Cree Nation
- Chief Irvin Bull, Louis Bull Tribe

On behalf of the Board of Trustees, Associate Superintendent Brian Taje accompanied Trustee Bruno and Cultural Advisor Roy Louis to present tobacco and express the invitation. The tobacco and invitation were accepted by each of the Chiefs who agreed to meet and confirm a joint appointment of their representative for trustee.

The appointment represents the joint recommendation of the four Chiefs of the Maskwacis Cree Nation.

Carolyn Buffalo, Montana Cree Nation, was the first appointed trustee and took office in December 2007. In the following term Dr. Shauna Bruno, Samson Cree Nation, accepted the appointment and has served as trustee since October 2010.

In 2010 the Board publicly stated its belief "that to achieve the level of success we want for all students it is important that the Maskwacis Cree Nation people be full participants in the educational decision-making process. This belief is consistent with Government of Alberta direction and will help to ensure that Indigenous people participate fully in educational governance at the provincial level so that they determine how educational services and programs are delivered to students."

Information

Literacy Project

Mr. Brian Taje, Associate Superintendent: Instruction advised the Board of a new multiyear literacy project is being implemented in Division One at Parkdale School and the Year Round Program at Ecole Queen Elizabeth School. Mr. Taje advised that in order to participate, teachers made a collective commitment to learn and implement a literacy model using a whole school approach based. The model is based on the work of Peter W. Hill and Carmel A. Crevola and the University of Melbourne. This project is led by Miriam P. Trehearne. A key outcome for achieving the Board’s priorities is improving literacy. Schools continue striving to achieve high standards in literacy.

Dr. Hill and Crevola led two large-scale, longitudinal projects undertaken in partnership with the Department of Education and the Catholic Education Office in Victoria, Australia. The aim of both projects was to refine, implement and evaluate a whole-school, design approach to improving early literacy outcomes. They worked with “comprised schools serving mainly students from educationally disadvantaged backgrounds.”

Miriam P. Trehearne successfully led the replication Dr. Hill’s work in a cohort of schools while leading the Alberta Initiative for School
Improvement with the Calgary Board of Education. She has continued this work as a consultant and author.

In addition to the collective commitment of teachers, a “whole school approach” needs the active involvement and support of each school principal, the learning support teacher, and district leadership.

Mrs. Wanda Fonteyne, Vice-Principal and Learning Support Teacher at Norwood School, is recognized by her peers as a literacy leader in Wetaskiwin Regional Public Schools. Mrs. Fonteyne will provide local coordination of the project between the two schools and Miriam Trehearne. Brian Taje, Associate Superintendent Instruction, is responsible for district leadership. Resources to implement the project are being accessed through the Building Collaboration and Capacity in Education Grant.

Information

Trustee Robbyn Erickson left the meeting at 10:45 a.m.

Trustee Robbyn Erickson entered the meeting at 10:48 a.m.

Display of Treaty Six Flag
(Division Staff Report)
(Issue #20170902002)

Mr. Brian Taje, Associate Superintendent: Instruction advised that the Treaty Six Flag is now displayed outside Central Office. New flag poles were installed to ensure the Canadian, Albertan and Treaty Six flags are displayed in accordance with flag etiquette and protocol.

At the September 13, 2016 Regular Board Meeting, after the ASBA report, a discussion ensued and it was suggested that Wetaskiwin Regional Public Schools consider raising a Treaty Six Flag. The matter was referred to the Maskwacis Education Council for review. At the October 24, 2016 meeting, the Maskwacis Education Council reviewed and supported the suggestion that Wetaskiwin Regional Public Schools display the Treaty Six Flag. The Council’s support was reported at the November 8, 2016 Regular Board Meeting.

A revised AP162 - Flags was presented to the Board on March 6, 2017. The amendment to display the Treaty Six Flag at Division Office was highlighted. Trustees were invited to provide feedback regarding the amendment prior to the May 2017 Leadership Team meeting. The amended administrative procedure was circulated without any reported concerns. The revised Administrative Procedure 162 – Flags was approved May 4, 2017.

Information

New or Amended Administrative Procedures
(Information)
(Issue #20170809002)

Dr. Terry Pearson, Superintendent of Schools advised that the Board requested that new or amended administrative procedures be included in the Board agenda as information. Dr. Pearson reviewed the current AP's under review as information.

Trustee Becker asked about revisions to AP 418 which were made in May of 2017. Shannon Dewald will research the changes and report back to the Board at the September 26, 2017 Regular Board meeting.

Information

Trustee Candidate

Trustee election candidate nominations will be accepted from 10:00 am to
noon on Monday September 18, 2017. All candidates will have their picture taken and be given the opportunity to provide a written profile. There will be section created on the WRPS website in which candidate pictures and corresponding profiles will be posted.

School and Transportation Fees
(Board Correspondence)
(Issue #20170802001)

Board Chair Barb Johnson advised that the Minister of Education provided a written response to the Board’s letter of June 20, 2017 that outlined its concern regarding school and transportation fees and the timeline associated with the submission of the requisite documents.

Disposition of Millet Elementary School
(Board Correspondence)
(Issue #20170803001)

The Board directed the Chair to write to the Minister of Education regarding Millet School being surplus to the Board's needs. The Minister of Education responded to the Board Chair letter on August 3, 2017.

High Prairie School Division Correspondence
(Board Correspondence)
(Issue #20170831001)

The Board Chair received a letter from the High Prairie School Division regarding the ASBOA Plant Operations and Maintenance Funding Discussion Paper. The letter is submitted to the Board as information. The Board has requested further explanation from Ms. Sherri Senger.

Upcoming Events
(Upcoming Events)
(Issue #20170830001)

September 14, 2017 Leadership Team Meeting 9:00 a.m.
September 14, 2017 WCHS Open House 5:00 p.m. - 7:00 p.m
September 18, 2017 Nomination Day 9:00 a.m. - 12:00 Noon
September 20, 2017 BMCS Open House 4:30 - 6:30 p.m.
September 25, 2017 ASBA Zone 4 Meeting Wolf Creek School Division 9:30 a.m.
September 26, 2017 Regular Board Meeting 9:00 a.m.
October 5, 2017 Leadership Team Meeting 9:00 a.m.
October 10, 2017 Regular Board Meeting 9:00 a.m.
October 16, 2017 Election Day 10:00 a.m. - 8:00 p.m.
October 24, 2017 Board Organizational Meeting 9:00 a.m.
October 24, 2017 Regular Board Meeting to follow Organizational Meeting
October 30, 2017 ASBA Zone 4 Meeting

Discussion ensued regarding the Trustee Orientation. Trustee Ware and Trustee Day will work with Sherri Senger on Trustee Orientation.

Advocacy Parking Lot Agenda Item:
STAR Transportation Agreement, School Fees

Resolution #WR20170912.1010
Moved By: Robbyn Erickson
That the meeting go in to In-Camera, at 11:18 p.m., pursuant to Section 197 of the Municipal Government Act, 2000, Chapter M-26 and amendments thereto, and Division 2 of Part 1 of the Freedom of Information Act.
Information and Protection of Privacy Act, Revised Statutes of Alberta 2000, Chapter F-25 and amendments thereto, to discuss Privileged Information with regards to the Employee and Family Assistance Program.

**Carried Unanimously**

**Resolution #WR20170912.1011**
Moved By: Lynn Ware
That the meeting moves Out of Camera at 11:35 a.m.

**Carried Unanimously**

Adjournment

**Resolution #WR20170912.1012**
Moved By: Robbyn Erickson
That the meeting be adjourned at 11:36 a.m.

**Carried Unanimously**

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Board Chair

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Associate Superintendent: Business